



PLARIDEL WATER DISTRICT

A.C. Reyes St., Poblacion, Plaridel, Bulacan 3004
Tel. Nos. (044) 795-0102 / 795-1613; Fax No. (044) 760-0229
Email Address: plaridel_water_district1987@yahoo.com
Website: plaridelwaterdistrict.ph



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POSTING CERTIFICATION

This is to certify that the Plaridel Water District has posted its Supplemental Annual Procurement Plan # 36 for FY 2026 on its agency website and can be accessible through this link: <https://plaridelwaterdistrict.ph/bac2024/>.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 9th day of October, 2026.

Angelo M. Delos Santos
Head, Bids and Awards Committee Secretariat



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SUPPLEMENTAL ANNUAL PROCUREMENT PLAN FOR FY 2026 # 36

☐ INDICATIVE ☐ FINAL ☒ UPDATED [Version No: 36]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
50203210 / 757 - Semi-Expendable Machinery and Equipment Expenses											
Printer - HR	Administrative	Goods	Direct Acquisition	No	LCRB	10/2026	10/2026	Corporate Operating Budget	40,000.00	LCCA	
Total Amount of Estimated Budget:									40,000.00		

Prepared by:

Angelo M. Delos Santos
Procurement Assistant B
Bids and Awards Committee Secretariat

Date: 10.6.2026

Recommended by:
By the Authority of the Bids and Awards Committee:

Justin Michael B. Berango
Division Manager, Administrative
Bids and Awards Committee Chairperson

Date: 10/6/2026

Approved by:

Dina M. Caraman
Interim General Manager

Date: 10/08/2026



PLARDEL WATER DISTRICT

A.C. Reyes St., Poblacion, Plaridel, Bulacan 3004
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SUPPLEMENTAL PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 08

☐ INDICATIVE ☒ FINAL

Fiscal Year : 2026

End-User or Implementing Unit: ADMINISTRATIVE DIVISION

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		ATTACHED SUPPORTING DOCUMENTS	REMARKS
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (whether Goods, Infrastructure and Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference, if applicable (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
50203210 / 757 - Semi-Expendable Machinery and Equipment Expenses											
Printer - HR	Goods	1 unit	Direct Acquisition	No	10/2026	10/2026	10/2026	Corporate Operating	40,000.00		
TOTAL BUDGET:									40,000.00		

Prepared by:

LORRAINE TRICIA JANE R. JUZVILON-CLEMENTE
Clerk, Professor C

Date: 10-06-2026

Submitted by:

JUSTIN MICHAEL B. BERANGO
Division Manager, Administrative

Date: 10/6/2026



PLARIDEL WATER DISTRICT

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ANNUAL PROCUREMENT PLAN FOR FY 2026

☐ INDICATIVE ☒ FINAL ☐ UPDATED [Version No. _____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
10606020 / 221 - Office Equipment	Administrative	Goods	Direct Acquisition	No	LCRB	01/2026	01/2026	Corporate Operating Budget	65,000.00	LCCA	
Aircon - Stock Room											
10606030 / 223 - IT Equipment and Software	Administrative	Goods	Direct Acquisition	No	LCRB	03/2026	03/2026	Corporate Operating Budget	50,000.00	LCCA	
Computer Set with License OS, MS Office and Antivirus - GS	Administrative	Goods	Direct Acquisition	No	LCRB	04/2026	04/2026	Corporate Operating Budget	70,000.00	LCCA	
Computer Set with License OS, MS Office and Antivirus - HR	Finance	Goods	Direct Acquisition	No	LCRB	03/2026	03/2026	Corporate Operating Budget	70,000.00	LCCA	
Laptop with Lifetime License	Finance	Goods	Direct Acquisition	No	LCRB	03/2026	03/2026	Corporate Operating Budget	160,000.00	LCCA	
Computer Set with Lifetime License	Finance	Services	Direct Contracting	No	LCRB	01/2026	01/2026	Corporate Operating Budget	150,000.00	LCCA	
Upgrade on Accounting System	Commercial	Goods	Direct Acquisition	No	LCRB	03/2026	03/2026	Corporate Operating Budget	160,000.00	LCCA	
Computer Package (complete set w/ OS and MS Office license) for CS and Teller	Commercial	Goods	Small Value Procurement	No	LCRB	01/2026	01/2026	Corporate Operating Budget	540,000.00	LCCA	
Electronic Meter Reading Billing System (e-MRBS) Android App	Commercial	Goods	Direct Acquisition	No	LCRB	07/2026	07/2026	Corporate Operating Budget	70,000.00	LCCA	
Meter Reading Mobile Bluetooth Printer	Commercial	Goods	Direct Acquisition	No	LCRB	07/2026	07/2026	Corporate Operating Budget	68,000.00	LCCA	
Meter Reading Device	OGM	Goods	Direct Acquisition	No	LCRB	03/2026	04/2026	Corporate Operating Budget	70,000.00	LCCA	
Computer Package or equivalent (complete set w/ OS and MS Office license)	OGM	Goods	Direct Acquisition	No	LCRB	02/2026	03/2026	Corporate Operating Budget	55,000.00	LCCA	
Printer Ecotank Wi-Fi Duplex all in One Ink Tank Printer	Production	Goods	Direct Acquisition	No	LCRB	03/2026	04/2026	Corporate Operating Budget	100,000.00	LCCA	
CCTV for Pump Stations											
50203210 / 757 - Semi-Expendable Machinery and Equipment Expenses	Administrative	Goods	Direct Acquisition	No	LCRB	02/2026	02/2026	Corporate Operating Budget	24,000.00	LCCA	
Heavy Duty Electric Fan - GS	Administrative	Goods	Direct Acquisition	No	LCRB	02/2026	02/2026	Corporate Operating Budget	25,000.00	LCCA	
Monoblock Chairs	Administrative	Goods	Direct Acquisition	No	LCRB	02/2026	02/2026	Corporate Operating Budget	10,000.00	LCCA	
Water Dispenser - GS	Administrative	Goods	Direct Acquisition	No	LCRB	02/2026	02/2026	Corporate Operating Budget	50,000.00	LCCA	
Speaker - GS	Administrative	Goods	Direct Acquisition	No	LCRB	02/2026	02/2026	Corporate Operating Budget	3,500.00	LCCA	
Digital Clock	Administrative	Goods	Direct Acquisition	No	LCRB	03/2026	03/2026	Corporate Operating Budget	7,000.00	LCCA	
Wireless Microphone - GS	Administrative	Goods	Direct Acquisition	No	LCRB	01/2026	01/2026	Corporate Operating Budget	10,000.00	LCCA	
Uninterrupted Power Supply (UPS) - Stockroom	Administrative	Goods	Direct Acquisition	No	LCRB	05/2026	05/2026	Corporate Operating Budget	40,000.00	LCCA	
Biometrics Finger Scanner and System - HR	Administrative	Goods	Direct Acquisition	No	LCRB	02/2026	02/2026	Corporate Operating Budget	5,000.00	LCCA	
Computer Speakers - HR	Administrative	Goods	Direct Acquisition	No	LCRB	02/2026	02/2026	Corporate Operating Budget	24,000.00	LCCA	
UPS - HR	Administrative	Goods	Direct Acquisition	No	LCRB	03/2026	03/2026	Corporate Operating Budget	30,000.00	LCCA	
Installation of CCTV Camera	Administrative	Goods	Direct Acquisition	No	LCRB	03/2026	03/2026	Corporate Operating Budget	15,000.00	LCCA	
Monitor of CCTV	Administrative	Goods	Direct Acquisition	No	LCRB	01/2026	01/2026	Corporate Operating Budget	10,000.00	LCCA	
1TB Solid State Drive - Procurement	Administrative	Goods	Direct Acquisition	No	LCRB	03/2026	03/2026	Corporate Operating Budget	5,000.00	LCCA	
Wall Mounted Key Organizer Box	Administrative	Goods	Direct Acquisition	No	LCRB	04/2026	04/2026	Corporate Operating Budget	10,000.00	LCCA	
Lavatory	Finance	Goods	Direct Acquisition	No	LCRB	01/2026	01/2026	Corporate Operating Budget	21,000.00	LCCA	
Uninterrupted Power Supply (UPS)	Finance	Goods	Direct Acquisition	No	LCRB	01/2026	01/2026	Corporate Operating Budget	18,000.00	LCCA	
Dot Matrix Printer (for O.R.s)	Finance	Goods	Direct Acquisition	No	LCRB	03/2026	03/2026	Corporate Operating Budget	16,000.00	LCCA	
Computer Monitor	Commercial	Goods	Direct Acquisition	No	LCRB	04/2026	04/2026	Corporate Operating Budget	28,000.00	LCCA	
Bar Code Scanner	Commercial	Goods	Direct Acquisition	No	LCRB	04/2026	04/2026	Corporate Operating Budget	45,000.00	LCCA	
Printer for Tellers & Customer Service											

Speaker - GS	Goods	1 unit	Direct Acquisition	No	02/2026	02/2026	02/2026
Digital Clock	Goods	1 unit	Direct Acquisition	No	02/2026	02/2026	02/2026
Wireless Microphone - GS	Goods	1 set	Direct Acquisition	No	03/2026	03/2026	03/2026
Uninterrupted Power Supply (UPS) - Stockroom	Goods	2 units	Direct Acquisition	No	01/2026	01/2026	01/2026
Biometrics Finger Scanner and System - HR	Goods	2 units	Direct Acquisition	No	05/2026	05/2026	05/2026
Computer Speakers - HR	Goods	1 unit	Direct Acquisition	No	02/2026	02/2026	02/2026
UPS - HR	Goods	3 units	Direct Acquisition	No	02/2026	02/2026	02/2026
Installation of CCTV Camera	Goods	1 lot	Direct Acquisition	No	03/2026	03/2026	03/2026
Monitor of CCTV	Goods	1 unit	Direct Acquisition	No	03/2026	03/2026	03/2026
1TB Solid State Drive - Procurement	Goods	1 unit	Direct Acquisition	No	01/2026	01/2026	01/2026
Wall Mounted Key Organizer Box	Goods	1 unit	Direct Acquisition	No	03/2026	03/2026	03/2026
Lavatory	Goods	1 unit	Direct Acquisition	No	04/2026	04/2026	04/2026
50203220 / 758 - Semi-Expendable Furniture, Fixture Exp							
Office Table - HR	Goods	2 units	Direct Acquisition	No	02/2026	02/2026	02/2026
50203990 / 765 - Other supplies and materials expenses							
ID Lace Lanyard	Goods	150 pcs	Direct Acquisition	No	03/2026	03/2026	03/2026
PVC ID Print out	Goods	150 pcs	Direct Acquisition	No	03/2026	03/2026	03/2026
On-boarding Kit (Inclusions: Pamphlet, Sling Bag, Ballpen, Notepad, Tumbler)	Goods	20 sets	Direct Acquisition	No	03/2026	03/2026	03/2026
50205020 / 772 - Telephone Expenses - Landline			Direct Contracting				
50205020 / 773 - Telephone Expenses - Mobile			Direct Contracting				
50204030 / 774 - Internet Expenses							
50299060 / 778 - Membership Dues & Contribution to Organizations							
50102120 / 722 - Longevity Pay for Twelve (12) employees with 10, 15, 20 and 30 years in service	Goods		Small Value Procurement		when the need arises		
50201010 / 751 - Traveling Expenses-Local					when the need arises		
50201020 / 751 - Traveling Expenses-Foreign					when the need arises		

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64,750.00		
26,250.00		
22,500.00		
16,000.00		
40,000.00		
186,000.00		
130,000.00		
140,000.00		
616,750.00		
616,750.00		
850,000.00		
450,000.00		

January 2026

MEMO FOR THE GENERAL MANAGER		FILE/REF NO. 2026-05-DM
FROM	ADMINISTRATIVE DIVISION	DATE 6 October 2026
SUBJECT	MODIFICATION OF ITEM FROM BIOMETRICS FINGER SCANNER TO PRINTER-HR	

BACKGROUND

Included in the 2026 Annual Procurement Plan is the proposed purchase of Biometrics Finger Scanner and System – HR with a budgetary allocation of Forty Thousand Pesos (₱40,000.00) under account 50203210/757.

In view of the current operational requirements of the Administrative Division, it is proposed that that the item to be procured be modified from Biometrics Finger Scanner and System – HR into Printer – HR, while maintaining the same account classification and approved budget allocation.

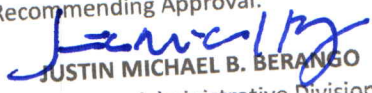
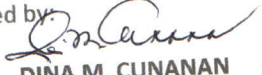
JUSTIFICATION

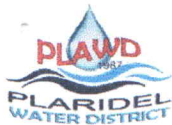
The proposed modification is intended to better address the operational requirements of the Human Resource Section. A printer is necessary in producing physical copies of reports, memos, contracts, and other office correspondence.

Consequently, there is a need to approve the modification of procurement item from Biometrics Finger Scanner and System – HR into Printer – HR under account 50203210/757 with the same budgetary allocation of Forty Thousand Pesos (₱40,000.00).

RECOMMENDATION

It is therefore recommended to the Interim General Manager to allow the modification of procurement item from Biometrics Finger Scanner and System – HR into Printer – HR under account 50203210/757 with the same budgetary allocation of Forty Thousand Pesos (₱40,000.00).

Recommending Approval:  JUSTIN MICHAEL B. BERANGO Manager, Administrative Division	Approved by:  DINA M. CUNANAN Interim General Manager	Date Approved: 11/6/26
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JUSTIFICATION

This justification is respectfully being submitted to request the reallocation of the budget allocated for the "Biometrics Finger Scanner and System" under the HR Section, as reflected in the attached Project Procurement Management Plan (PPMP), to instead fund the purchase of a new printer for the aforementioned section.

An EPSON EcoTank L3210 All-in-One Printer was issued to the HR Section on July 19, 2022, and has since been properly utilized by the End User to deliver her services. Recently, the printer began producing defective outputs characterized by persistent blue streaks. In response, the End User promptly requested maintenance through the General Services (GS) Section, to which they facilitated the servicing of the unit through a third party technician. While the maintenance temporarily resolved the issue, the blue streaks reappeared after a few days of usage. It was returned to the said technician, and upon subsequent diagnosis it was determined that the "Printhead" requires a full replacement. The technician noted that the cost of acquiring and replacing the "Printhead" is nearly equivalent to the price of a brand-new unit, making repairing it financially impractical.

Based on the technical diagnosis given, the End User views that it is in the best financial and operational interest of the Plaridel Water District to not have the unit repaired and instead purchase a new one for the section. This action will be more cost efficient and will also ensure uninterrupted services of the HR unit.

Prepared by:


Lorraine Tricia Jane R. Juguilon-Clemente
Clerk Processor C/End User

Speaker - GS	Goods	1 unit	Direct Acquisition	No	02/2026	02/2026	02/2026
Digital Clock	Goods	1 unit	Direct Acquisition	No	02/2026	02/2026	02/2026
Wireless Microphone - GS	Goods	1 set	Direct Acquisition	No	03/2026	03/2026	03/2026
Uninterrupted Power Supply (UPS) - Stockroom	Goods	2 units	Direct Acquisition	No	01/2026	01/2026	01/2026
Biometrics Finger Scanner and System - HR	Goods	2 units	Direct Acquisition	No	05/2026	05/2026	05/2026
Computer Speakers - HR	Goods	1 unit	Direct Acquisition	No	02/2026	02/2026	02/2026
UPS - HR	Goods	3 units	Direct Acquisition	No	02/2026	02/2026	02/2026
Installation of CCTV Camera	Goods	1 lot	Direct Acquisition	No	03/2026	03/2026	03/2026
Monitor of CCTV	Goods	1 unit	Direct Acquisition	No	03/2026	03/2026	03/2026
1TB Solid State Drive - Procurement	Goods	1 unit	Direct Acquisition	No	01/2026	01/2026	01/2026
Wall Mounted Key Organizer Box	Goods	1 unit	Direct Acquisition	No	03/2026	03/2026	03/2026
Lavatory	Goods	1 unit	Direct Acquisition	No	04/2026	04/2026	04/2026
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On-boarding Kit (Inclusions: Pamphlet, Sling Bag, Ballpen, Notepad, Tumbler)	Goods	20 sets	Direct Acquisition	No	03/2026	03/2026	03/2026
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50205020 / 773 - Telephone Expenses - Mobile			Direct Contracting				
50204030 / 774 - Internet Expenses							
50299060 / 778 - Membership Dues & Contribution to Organizations							
50102120 / 722 - Longevity Pay							
for Twelve (12) employees with 10, 15, 20 and 30 years in service	Goods		Small Value Procurement		when the need arises		
50201010 / 751 - Traveling Expenses-Local					when the need arises		
50201020 / 751 - Traveling Expenses-Foreign					when the need arises		

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22,500.00		
16,000.00		
40,000.00		
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February 11, 2026