

Instructions:

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2027 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service - Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the guidelines in DBM Circulars, GPPB Resolutions, and Republic Act No. 12009 of the New Government Procurement Act (NGPA), the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC)

Revisions:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate form with the file name APP-CSE 2027 Form - Other Items, can be fill-out through this link: <https://bmm.dilg.gov.ph/2027/APP-CSE>
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 Please be advised that modification of product codes may be implemented in the system without prior notification. Should such changes occur, it will be necessary for agencies with CSE requirements to edit and submit a Supplemental APP-CSE on their mPhilGEPS account.
- 9.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through the mobile numbers 0938-2954426, 0962-8255199, 0931-1037867, 0931-1037869, or email psadmin@ps-philgeps.gov.ph or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2027 must be submitted on or before 31 August 2026.

Department Bureau/Office: RAILROAD WATER DISTRICT
Region: III
Address: A.C. REYES ST., POLARDO, CALABANG, BATAAN
Agency Code/UNSC: 39034003603
Organization Type: Government Owned and/or Controlled Org.
Contact Person: ELIAS G. YUNTA
Position: PROCUREMENT ASSISTANT B
Email: eliasg@railroad.com
Telephone/Mobile Nos: 0960-510-7783

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity of (Units) for the year 2026	Total amount for the year
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct		

ALCOHOL OR ACETONE BASED ANTISEPTICS																							
1	1219601-AL-604	ALCOHOL, ETHYL, 500 mL	bottle	15			15				883.50	15		15									
2	1219601-AL-603	ALCOHOL, ETHYL, 1 Gallon	gallon	20			20				8,114.00			0									

3	60121413-CA-001	CLEARBOOK, A4 size	piece	10			10			0	0.00				0	0.00				0	0.00	10	35.52	355.20
4	60121413-CA-002	CLEARBOOK, Legal size	piece	20			20			0	0.00				0	0.00				0	0.00	20	37.04	740.80
5	6012134-ER-001	ERASER, pastel/white	piece	10			10			0	0.00				0	0.00				0	0.00	10	9.34	93.40
6	60121524-SP-001	SIGN PEN, Extra fine Tip, Black	piece	20			20			0	0.00			10	381.00					0	0.00	30	38.10	1,143.00
7	60121524-SP-002	SIGN PEN, Extra fine Tip, Blue	piece	20			20			0	0.00			10	399.60					0	0.00	30	39.96	1,198.80
8	60121524-SP-003	SIGN PEN, Extra fine Tip, Red	piece				0			0	0.00				0	0.00				0	0.00	0	38.09	0.00
9	60121524-SP-004	SIGN PEN, fine Tip, Black	piece	35			35			0	0.00			36	992.52					0	0.00	71	25.07	1,805.56
10	60121524-SP-005	SIGN PEN, fine Tip, Blue	piece	45			45			0	0.00			46	1,341.36					0	0.00	96	28.46	2,485.56
11	60121524-SP-006	SIGN PEN, fine Tip, Red	piece	12			12			0	0.00			12	345.12					0	0.00	24	28.76	690.24
12	60121524-SP-007	SIGN PEN, Medium Tip, Black	piece	12			12			0	0.00				0	0.00				0	0.00	12	62.08	744.96
13	60121524-SP-008	SIGN PEN, Medium Tip, Blue	piece	12			12			0	0.00				0	0.00				0	0.00	12	61.75	741.12
14	60121524-SP-009	SIGN PEN, Medium Tip, Red	piece	12			12			0	0.00				0	0.00				0	0.00	12	63.62	763.44
15	6012124-WR-001	WRAPPING PAPER	pack				0			0	0.00				0	0.00				0	0.00	0	328.41	0.00

AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																								
16	46121517-DO-C02	DOCUMENT CAMERA	unit				0			0	0.00				0	0.00				0	0.00	0	23,977.85	0.00
17	45111609-WM-P01	MULTIMEDIA PROJECTOR	unit				0			0	0.00				0	0.00				0	0.00	0	16,836.82	0.00
BATTERIES AND CELLS AND ACCESSORIES																								
18	26111702-BT-A02	BATTERY, DRY CELL, AA	pack	50			50			0	0.00		25		25	520.00		0	0.00		75	20.00	1,560.00	
19	26111702-BT-A01	BATTERY, DRY CELL, AAA	pack	40			40			0	0.00		20		20	372.00		0	0.00		60	18.61	1,116.60	

BATTERIES AND CELLS AND ACCESSORIES																								
18	26111702-ET-002	BATTERY, DRY CELL, AA	pack	50			50			0	0.00				25	520.00				0	0.00	75	20.80	1,560.00
19	26111702-ET-001	BATTERY, DRY CELL, AAA	pack	40			40			0	0.00				20	372.20				0	0.00	60	18.61	1,116.60

22	47131604-BR-001	BROOM (Wide Trip-10)	piece				0		0.00						10						0	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																</
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Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Unit Price as of April 27, 2020	Total Amount for the Year							
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4
33	47131501-RC-C01	RADS	bundle	5			5	390.55			0	0.00	5			0	0.00				0	0.00	10	76.11	761.10
34	47131602-SC-N01	SCOURING PAD	pack				0	0.00			0	0.00				0	0.00				0	0.00	0	116.46	0.00
35	47121701-TB-P04	TRASIBAG, XOL size	pack	50			50	6,597.50	50		50	6,597.50	50			50	6,597.50				0	0.00	150	131.95	19,792.50
36	47121701-TB-P05	TRASIBAG, Large size	pack				0	0.00			0	0.00				0	0.00				0	0.00	0	59.28	0.00
37	47121701-TB-P06	TRASIBAG, XL size	pack				0	0.00			0	0.00				0	0.00				0	0.00	0	92.56	0.00
38	47121702-W08-P01	MASTERKEY	piece				0	0.00			0	0.00				0	0.00				0	0.00	0	71.55	0.00
COLOR COMPOUNDS AND DISPENSERS																									
39	12117003-SI-P01	STAMP PAD, INK	bottle	5			5	189.30			0	0.00				0	0.00				0	0.00	5	37.86	189.30
CONSUMER ELECTRONICS																									
40	52161535-DV-P01	DIGITAL VOICE RECORDER	unit				0	0.00			0	0.00				0	0.00				0	0.00	0	7,469.24	0.00
FILMS																									
41	13111203-AC-P01	ACEPTE	roll				0	0.00			0	0.00				0	0.00				0	0.00	0	1,262.50	0.00
42	13111201-CP-P02	CARBON FILM, Legal size	box				0	0.00			0	0.00				0	0.00				0	0.00	0	349.48	0.00
FIRE FIGHTING EQUIPMENT																									
43	46161601-TE-P01	FIRE EXTINGUISHER, dry chemical	unit				0	0.00			0	0.00				0	0.00				0	0.00	0	1,161.16	0.00
FLAG OR ACCESSORIES																									
44	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece				0	0.00			0	0.00	5			5	1,446.55				0	0.00	5	289.11	1,446.55
FURNITURE AND FURNISHINGS																									
45	56101504-CH-B01	MONOBLOC CHAIR, beige	piece				0	0.00			0	0.00				0	0.00				0	0.00	0	335.61	0.00
46	56101504-CH-W01	MONOBLOC CHAIR, white	piece				0	0.00			0	0.00				0	0.00				0	0.00	0	355.14	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																									
47	40101004-FF-C01	ELECTRIC FAN, ceiling mount, cube type	unit				0	0.00			0	0.00				0	0.00				0	0.00	0	1,269.69	0.00
48	40101004-FF-C02	ELECTRIC FAN, industrial, ground type	unit				0	0.00			0	0.00				0	0.00				0	0.00	0	1,289.46	0.00
49	40101004-FF-S01	ELECTRIC FAN, stand type	unit	3			3	3,966.42	2		2	2,664.28	2			2	2,664.28				0	0.00	7	1,322.14	9,254.98
50	40101004-FF-W01	ELECTRIC FAN, wall mount	unit				0	0.00			0	0.00				0	0.00				0	0.00	0	836.53	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																									
51	43210507-DS-S001	DESKTOP for Basic Users	unit				0	0.00			0	0.00				0	0.00				0	0.00	0	25,165.50	0.00
52	43210507-DS-S002	DESKTOP for Mid-Range Users	unit				0	0.00			0	0.00				0	0.00				0	0.00	0	43,026.26	0.00
53	43200827-HD-X02	EXTERNAL HARD DRIVE	unit	5			5	15,300.90			0	0.00	5			5	15,300.90				0	0.00	10	3,060.18	30,601.80
54	43200101-PD-P04	FLASH DRIVE	piece	10			10	1,190.40	10		10	1,190.40				0	0.00				10	1,190.40	30	155.04	4,651.20
55	43210003-LAN001	LAPTOP COMPUTER, Mid-range	unit				0	0.00			0	0.00				0	0.00				0	0.00	0	43,035.70	0.00
56	43210003-LAN002	LAPTOP COMPUTER, Lightweight	unit				0	0.00			0	0.00				0	0.00				0	0.00	0	47,502.00	0.00
57	43210708-HD-X02	MOUSE, OPTICAL	unit	5			5	654.85	5		5	654.85	5			5	654.85				0	0.00	15	130.97	1,964.55
58	43210505-RR-L01	PRINTER, Laser, Monochrome	unit				0	0.00			0	0.00				0	0.00				0	0.00	0	9,339.95	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																									
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BALL, 7 watts	piece	15			15	1,346.95			0	0.00	15			15	1,346.95				0	0.00	30	89.73	2,691.90
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece				0	0.00			0	0.00				0	0.00				0	0.00	0	208.90	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																									
61	31201010-OL-S01	GLUE, all-purpose	bottle				0	0.00			0	0.00				0	0.00				0	0.00	0	63.07	0.00
62	31151804-SW-P01	STRAP WIRE, heavy duty (under type), 2X113	box				0	0.00			0	0.00				0	0.00				0	0.00	0	21.50	0.00
63	31151804-SW-S01	STRAP WIRE, standard	box	40			40	1,140.00	40		40	1,140.00	40			40	1,140.00	50			50	1,425.00	179	26.50	4,644.00
64	31201002-7A-E01	TAPE, electrical	roll	5			5	94.70			0	0.00				0	0.00				0	0.00	5	13.74	68.70
65	31201003-7A-W01	TAPE, masking, 24mm	roll	12			12	709.32			0	0.00				12	709.32				0	0.00	24	59.11	1,418.64
66	31201003-7A-W02	TAPE, masking, 48 mm	roll	12			12	1,601.52			0	0.00				12	1,601.52				0	0.00	24	133.46	3,200.64
67	31201017-7A-P01	TAPE, packing, 48 mm	roll	25			25	779.00			0	0.00	25			25	779.00				0	0.00	50	29.56	1,478.00
68	31201012-7A-T01	TAPE, transparent, 24mm	roll	25			25	444.75			0	0.00	25			25	444.75				0	0.00	50	17.95	897.50
69	31201012-7A-T02	TAPE, transparent, 48 mm	roll	25			25	702.00			0	0.00	25			25	702.00				0	0.00	50	28.08	1,404.00
70	31151907-TW-P01	TWINE, plastic	roll				0	0.00			0	0.00				0	0.00				0	0.00	0	74.95	0.00
MEASURING AND TESTING EQUIPMENT																									
71	41151004-PD-P02	RULER, plastic, 450mm	piece	5			5	101.15			0	0.00	5			5	101.15				0	0.00	10	20.23	202.30
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
72	44121612-28-L-P01	BLADE, for general purpose utility/utility knife	tube				0	0.00			0	0.00				0	0.00				0	0.00	0	16.62	0.00
73	44101002-PB-W01	BINDING AND PUNCHING MACHINE	unit				0	0.00			0	0.00				0	0.00				0	0.00	0	13,287.89	0.00
74	44120317-PB-P10	BINDING BINDER/COMB, plastic, 32 mm	bundle				0	0.00			0	0.00				0	0.00				0	0.00	0	222.49	0.00
75	44101007-CA-C01	CALCULATOR, Compact	unit	5			5	984.15			0	0.00	5			5	984.15				0	0.00	10	192.83	1,928.30

Item & Specifications				Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year				Unit Price as of 7/27/2025	Total Amount for the year					
					Jan	Feb	Mar	Q1	1st Amount	April	May	June	Q2	2nd Amount	July	Aug	Sept	Q3	3rd Amount	Oct	Nov	Dec	Q4	4th Amount			
76	44121710-CH-M01	QUALITY white enamel	box					0	0.00				0	0.00				0	0.00				0	0.00	0	33.46	0.00
77	44121205-BF-C01	CLIP, backed, 18mm	box		45			45	508.05				0	0.00	25			25	282.25				0	0.00	70	11.29	790.30
78	44121205-BF-C02	CLIP, backed, 25mm	box		45			45	895.95				0	0.00	25			25	467.75				0	0.00	70	19.91	1,393.70
79	44121205-BF-C03	CLIP, backed, 33mm	box		45			45	1,330.75				0	0.00	25			25	733.75				0	0.00	70	29.35	2,054.50
80	44121205-BF-C04	CLIP, backed, 50mm	box		30			30	1,914.90				0	0.00	20			20	1,276.40				0	0.00	50	63.83	3,191.40
81	44121801-CT-M02	CORRECTION TAPE	piece		100			100	2,303.00				0	0.00	60			60	1,381.80	60			60	1,381.80	225	23.03	5,066.60
82	44121612-CL-M01	CUTTER/UTILITY KNIFE, HEAVY DUTY	piece					0	0.00				0	0.00				0	0.00				0	0.00	0	30.08	0.00
83	44111515-PF-M01	DATA FILE BOX	piece					0	0.00				0	0.00				0	0.00				0	0.00	0	151.25	0.00
84	44122011-OF-M01	DATA FOLDER	piece		10			10	1,031.40				0	0.00	10			10	1,013.40				0	0.00	20	101.34	2,026.80
85	44103202-OS-M01	DATER STAMP	piece					0	0.00				0	0.00				0	0.00				0	0.00	0	411.04	0.00
86	44121206-BN-M01	ENVELOPE, Documentary, A4	box		2			2	1,220.42	2			2	1,220.42	2			2	1,220.42				0	0.00	6	860.13	5,161.86
87	44121206-BN-M02	ENVELOPE, Documentary, legal	box		5			5	5,164.90				0	0.00	5			5	5,164.90				0	0.00	10	1,033.38	10,333.80
88	44121206-BN-M01	ENVELOPE, Expanding, legal	box		3			3	2,725.41	3			3	2,725.41	3			3	2,725.41				0	0.00	9	906.47	8,116.23
89	44121206-BN-M02	ENVELOPE, Expanding, plastic	piece					0	0.00				0	0.00				0	0.00				0	0.00	0	30.95	0.00
90	44121206-BN-M02	ENVELOPE, Mailing	box					0	0.00				0	0.00				0	0.00				0	0.00	0	467.42	0.00
91	44121204-BN-M02	ENVELOPE, Mailing, with window	box					0	0.00				0	0.00				0	0.00				0	0.00	0	331.83	0.00
92	44111912-BF-M01	ERASER, flat, for blackboard/whiteboard	piece					0	0.00				0	0.00				0	0.00				0	0.00	0	13.77	0.00
93	44121187-FA-M01	FASTENER, METAL, NON-SHAPE EDGES	box		20			20	1,921.20	20			20	1,921.20	20			20	1,921.20				0	0.00	60	96.06	5,763.60
94	44111515-FO-M01	FILE ORGANIZER	piece					0	0.00				0	0.00				0	0.00				0	0.00	0	121.82	0.00
95	44122018-BF-C01	FILE TAB DIVIDER, A4	set					0	0.00				0	0.00				0	0.00				0	0.00	0	11.29	0.00
96	44122018-BF-C02	FILE TAB DIVIDER, legal	set					0	0.00				0	0.00				0	0.00				0	0.00	0	14.44	0.00
97	44122011-FO-M01	FOLDER, MONOCORD WITH SLIDE, A4	bundle					0	0.00				0	0.00				0	0.00				0	0.00	0	274.46	0.00
98	44122011-FO-M02	FOLDER, MONOCORD WITH SLIDE, LEGAL	bundle					0	0.00				0	0.00				0	0.00				0	0.00	0	306.12	0.00
99	44122011-FO-M01	FOLDER, L-type, A4	pack					0	0.00				0	0.00				0	0.00				0	0.00	0	183.91	0.00
100	44122011-FO-M02	FOLDER, L-type, legal	pack					0	0.00				0	0.00				0	0.00				0	0.00	0	247.79	0.00
101	44122027-FO-M01	FOLDER, pre-bound	box		3			3	5,937.75				0	0.00	3			3	5,937.75				0	0.00	6	1,979.25	11,875.50
102	44122011-FO-M01	FOLDER with tab, A4	pack		5			5	1,964.10				0	0.00	5			5	1,964.10				0	0.00	10	392.82	3,928.20
103	44122011-FO-M02	FOLDER with tab, legal	pack		10			10	3,969.30	10			10	3,969.30	10			10	3,969.30				0	0.00	30	396.93	11,907.90
104	44122008-T-M01	INDEX TAB	box					0	0.00				0	0.00				0	0.00				0	0.00	0	79.03	0.00
105	44121716-MA-M01	MARGER, Permanent	set		10			10	315.70				0	0.00	10			10	315.70				0	0.00	20	31.57	631.40
106	44121708-MP-M01	MARGER, Permanent, Black	piece		50			50	792.00				0	0.00	30			30	792.00				0	0.00	100	15.84	1,584.00
107	44121708-MP-M02	MARGER, Permanent, Blue	piece		30			30	459.60				0	0.00	30			30	459.60				0	0.00	60	15.30	918.00
108	44121708-MP-M03	MARGER, Permanent, Red	piece		30			30	459.90				0	0.00				0	0.00				0	0.00	30	15.03	450.90
109	44121708-MW-M01	MARGER, Whiteboard, Black	piece		12			12	266.04				0	0.00	12			12	266.04				0	0.00	24	22.17	532.08
110	44121708-MW-M02	MARGER, Whiteboard, Blue	piece		12			12	266.04				0	0.00	12			12	266.04				0	0.00	24	22.17	532.08
111	44121708-MW-M03	MARGER, Whiteboard, Red	piece		10			10	220.10				0	0.00	10			10	220.10				0	0.00	20	22.01	440.20
112	44121204-PC-M01	PAVER, CLIP, vinyl/plastic coated, 33mm	box		45			45	366.75				0	0.00	40			40	324.00				0	0.00	85	8.15	692.75
113	44121204-PC-M02	PAVER, CLIP, vinyl/plastic coated, Junco, 50mm	box		30			30	546.00				0	0.00	25			25	455.00				0	0.00	55	18.20	1,001.00
114	44101603-PS-M02	PAVER, SHREDDER	unit					0	0.00				0	0.00				0	0.00				0	0.00	0	16,349.13	0.00
115	44101603-PS-M02	PAVER, THINNER/CUTTING MACHINE	unit					0	0.00				0	0.00				0	0.00				0	0.00	0	9,048.97	0.00
116	44121706-PE-M01	PENCIL, lead/graphite, with eraser	box		5			5	226.90				0	0.00				0	0.00				0	0.00	5	45.38	226.90
117	44121619-PM-M01	PENCIL, SHARPENER	piece		5			5	1,292.95				0	0.00				0	0.00				0	0.00	5	258.59	1,292.95
118	44101602-M-M01	PUNCHER, paper, heavy duty	piece		5			5	728.40				0	0.00	5			5	728.40				0	0.00	10	151.68	1,516.80
119	44121201-RU-M01	RUBBER BAND	box		15			15	2,199.25	15			15	2,199.25	15			15	2,199.25				15	2,199.25	60	143.95	8,637.00
120	44121905-SF-M01	SCISSORS, PNO, flat	piece		5			5	202.95				0	0.00				0	0.00				0	0.00	5	40.51	202.95
121	44121618-SF-M01	SCISSORS, symmetrical/asymmetrical	pair					0	0.00				0	0.00				0	0.00				0	0.00	0	37.23	0.00
122	44121615-ST-M01	STAPLER, standard type	piece		10			10	904.60	10			10	904.60	10			10	904.60				0	0.00	30	90.46	2,713.80
123	44121615-ST-M01	STAPLER, heavy duty (bride)	unit		3			3	1,793.61				0	0.00				0	0.00				0	0.00	3	393.87	1,193.61
124	44121613-BR-M02	STAPLE REMOVER, pie-type	piece		5			5	162.85				0	0.00	5			5	162.85				0	0.00	10	32.57	325.70
125	44121605-TD-M01	TABE DISPENSER, table-top	unit		5			5	402.15				0	0.00	5			5	402.15				0	0.00	10	80.43	804.30
PAPER MATERIALS AND PRODUCTS																											
126	14111525-CA-M01	CARTON,MA, assorted colors	pack					0	0.00																		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Unit Price as of April 27, 2025	Total Amount for the year									
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
130	1411514-HP-504	NOTEBOOK, stick-on, 76mm x 100mm	pad	25			25	692.75				0	0.00	20			20	594.20			0	0.00	45	27.71	1,246.95		
131	1411514-HP-502	NOTEBOOK, stick-on, 76mm x 76mm	pad	25			25	548.75				0	0.00	20			20	439.00			0	0.00	45	21.95	987.75		
132	1411514-HP-502	STENO NOTEBOOK	piece	5			5	81.75				0	0.00	10			10	163.50			0	0.00	15	16.35	245.25		
133	1411507-2P-M01	PAPER, MULTICOPIER A4	ream	75	15	15	105	22,655.30		70		70	14,970.20	70	15	15	100	21,386.00		80	10	10	100	21,386.00	375	211.66	80,197.50
134	1411507-2P-M02	PAPER, MULTICOPIER LEGAL	ream	90	20	20	180	29,999.20		60		10	10	75	20	20	115	26,179.60		90	10	10	110	25,040.40	435	227.64	99,023.40
135	1411507-2P-C01	PAPER, MULTIPURPOSE A4	ream				0	0.00				0	0.00				0	0.00			0	0.00	0	139.80	0.00		
136	1411507-2P-C02	PAPER, MULTIPURPOSE LEGAL	ream				0	0.00				0	0.00				0	0.00			0	0.00	0	161.30	0.00		
137	1411531-HP-801	PAD PAPER, 1/4hd	pad				0	0.00				0	0.00				0	0.00			0	0.00	0	35.42	0.00		
138	1411503-A-001	PAPER, parchment	box				0	0.00				0	0.00				0	0.00			0	0.00	0	146.65	0.00		
139	1411531-RE-801	RECORD BOOK, 300 PAGES	book	5			5	448.65				0	0.00	5			5	448.65			0	0.00	10	89.73	897.30		
140	1411531-RE-802	RECORD BOOK, 500 PAGES	book	5			5	606.75				0	0.00	5			5	606.75			0	0.00	10	121.35	1,213.50		
141	1411704-TT-604	TISSUE, INTERFOLDED PAPER TOWEL	pack	20			20	686.20		20		20	686.20	20			20	686.20			0	0.00	60	34.31	2,058.60		
142	1411704-TT-602	TOILET TISSUE PAPER, 2 ply	pack				0	0.00				0	0.00				0	0.00			0	0.00	0	100.48	0.00		
PRESERVING OR COLLECTING OR PRESERVANCES																											
143	5131626-45-501	HAND SANITIZER, 500ML	bottle				0	0.00				0	0.00				0	0.00			0	0.00	0	64.45	0.00		
PESTICIDES OR PEST REPELLANTS																											
144	1031509-40-401	INSECTICIDE	can	20			20	5,209.40		20		20	5,209.40	10			10	2,604.70		20		20	5,209.40	70	260.47	18,232.80	
PRINTED PUBLICATIONS																											
145	35301524-40-401	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT	book	5			5	138.85				0	0.00				0	0.00			0	0.00	5	37.77	188.85		
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	4403109-HP-005	ORIM CARTRIDGE, BROTHER BR-3455, Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	7,051.41	0.00		
2	4403105-CA-C02	INK CARTRIDGE, CANON G-481, Colored	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	1,195.99	0.00		
3	4403105-CA-M02	INK CARTRIDGE, CANON PG-600, Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	901.70	0.00		
4	4403105-EP-M17	INK CARTRIDGE, EPSON C13T66-100 (T6641), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	233.38	0.00		
5	4403105-EP-C17	INK CARTRIDGE, EPSON C13T66-120 (T6642), Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	245.83	0.00		
6	4403105-EP-M17	INK CARTRIDGE, EPSON C13T66-300 (T6643), Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	245.83	0.00		
7	4403105-EP-117	INK CARTRIDGE, EPSON C13T66-400 (T6644), Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	245.83	0.00		
8	4403105-HP-M40	INK CARTRIDGE, HP C2600A (HP82), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	865.59	0.00		
9	4403105-HP-T40	INK CARTRIDGE, HP C2600A (HP82), Tri-color	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	1,064.54	0.00		
10	4403105-HP-M17	INK CARTRIDGE, HP C2600A (HP80), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	894.69	0.00		
11	4403105-HP-117	INK CARTRIDGE, HP C2600A (HP80), Tri-color	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	1,062.99	0.00		
12	4403105-HP-M20	INK CARTRIDGE, HP C2600A (HP81), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	878.26	0.00		
13	4403105-HP-T20	INK CARTRIDGE, HP C2600A (HP81), Tri-color	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	1,081.99	0.00		
14	4403105-HP-M43	INK CARTRIDGE, HP C2600A (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	2,000.36	0.00		
15	4403105-HP-C43	INK CARTRIDGE, HP C2600A (HP950XL), Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	1,540.12	0.00		
16	4403105-HP-M43	INK CARTRIDGE, HP C2600A (HP950XL), Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	1,540.12	0.00		
17	4403105-HP-T43	INK CARTRIDGE, HP C2600A (HP950XL), Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	425.41	0.00		
18	4403105-HP-M36	INK CARTRIDGE, HP C2600A (HP70), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	425.41	0.00		
19	4403105-HP-T36	INK CARTRIDGE, HP C2100A (HP678), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	410.63	0.00		
20	4403105-HP-M33	INK CARTRIDGE, HP C2100A (HP678), Tri-color	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	410.63	0.00		
21	4403105-HP-T33	INK CARTRIDGE, HP C2100A (HP678), Tri-color	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	430.66	0.00		
22	4403105-HP-T43	INK CARTRIDGE, HP F6720A (HP680), Tri-color	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	430.66	0.00		
23	4403105-HP-M43	INK CARTRIDGE, HP F6720A (HP680), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	997.54	0.00		
24	4403105-HP-C50	INK CARTRIDGE, HP US571A (HP955), Cyan Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	997.54	0.00		
25	4403105-HP-M50	INK CARTRIDGE, HP US571A (HP955), Magenta Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	997.54	0.00		
26	4403105-HP-T50	INK CARTRIDGE, HP US571A (HP955), Yellow Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	997.54	0.00		
27	4403105-HP-M50	INK CARTRIDGE, HP US560A (HP950), Black Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	1,314.22	0.00		
28	4403105-HP-C46	INK CARTRIDGE, HP US560A (HP950XL), Cyan Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	1,359.61	0.00		
29	4403105-HP-M46	INK CARTRIDGE, HP US560A (HP950XL), Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	1,359.61	0.00		
30	4403105-HP-T46	INK CARTRIDGE, HP US560A (HP950XL), Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	1,359.61	0.00		
31	4403105-HP-C46	INK CARTRIDGE, HP US572A (HP950XL), Black Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	1,645.19	0.00		
32	4403105-HP-C51	INK CARTRIDGE, HP T6130A (HP950), Cyan Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	475.02	0.00		
33	4403105-HP-M51	INK CARTRIDGE, HP T6130A (HP950), Magenta Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	475.02	0.00		
34	4403105-HP-T51	INK CARTRIDGE, HP T6130A (HP950), Yellow Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	475.02	0.00		
35	4403105-HP-M51	INK CARTRIDGE, HP T6101A (HP950), Black Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0	786.42	0.00		

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Unit Price as of April 27, 2020	Total Amount for the year																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
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			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
12	43232802-SPT-011	Network management software	license				0	0.00	0.00	0.00				0	0.00				0	0.00								0	0.00	0	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Unit Price as of 30/09/2025	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
44	801-41505-75-058	TIRE-WHEEL, VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
45	25101503-UT-V01	UTILITY VAN (ENTRY LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
46	25101503-UT-V02	UTILITY VAN (MID LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
47	25101503-UT-V03	UTILITY VAN (TOP LEVEL)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
CLOUD COMPUTING SERVICES (Note: Please indicate price of items)																										
1	801-41505-75-069	CLOUD COMPUTING SERVICES	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
PART 11: OTHER ITEMS NOT AVAILABLE AT 15-09-808 BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	801-41505-75-072	AIR CONDITIONING UNIT, 1.0 HP, CEILING TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
2	801-41505-75-078	AIR CONDITIONING UNIT, 1.0 HP, SPLIT TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
3	801-41505-75-075	AIR CONDITIONING UNIT, 1.0 HP, WALL TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
4	801-41505-75-011	AIR CONDITIONING UNIT, 1.0 HP, WINDOW TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
5	801-41505-75-073	AIR CONDITIONING UNIT, 1.5 HP, CEILING TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
6	801-41505-75-079	AIR CONDITIONING UNIT, 1.5 HP, SPLIT TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
7	801-41505-75-076	AIR CONDITIONING UNIT, 1.5 HP, WALL TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
8	801-41505-75-070	AIR CONDITIONING UNIT, 1.5 HP, WINDOW TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
9	801-41505-75-074	AIR CONDITIONING UNIT, 2.0 HP, CEILING TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
10	801-41505-75-080	AIR CONDITIONING UNIT, 2.0 HP, SPLIT TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
11	801-41505-75-077	AIR CONDITIONING UNIT, 2.0 HP, WALL TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
12	801-41505-75-071	AIR CONDITIONING UNIT, 2.0 HP, WINDOW TYPE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
13	801-41505-75-103	AIR COOLER	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
14	801-41505-75-036	AIR FILTER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
15	801-41505-75-104	ARROW FLAG (SIGN HERE)	pick				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
16	801-41505-75-032	AUTOMOTIVE BATTERIES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
17	801-41505-75-124	BAGS / BAYONETS / TOTE BAGS	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
18	801-41505-75-001	BALLOON PEN, EXTRA FINE TIP	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
19	801-41505-75-081	BALLOON PEN, FINE TIP	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
20	801-41505-75-082	BALLOON PEN, MEDIUM TIP	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
21	801-41505-75-047	BLEACHING SOLUTION	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
22	801-41505-75-044	BLEETOOTH SPEAKER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
23	801-41505-75-111	BODY CAM	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
24	801-41505-75-023	BOND PAPER	ream				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
25	801-41505-75-131	BONSAI BEDDING	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
26	801-41505-75-128	CALENDAR	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
27	801-41505-75-119	CARD HOLDER	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
28	801-41505-75-083	CCTV CAMERA	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
29	801-41505-75-008	CERTIFICATE FRAME	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
30	801-41505-75-084	CERTIFICATE HOLDER, DOUBLE-SIDED, A4	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
31	801-41505-75-009	CERTIFICATE HOLDER, SINGLE-SIDED, A4	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
32	801-41505-75-125	COIN PURSE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
33	801-41505-75-035	COMPACT DISC	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
34	801-41505-75-014	CONFERENCE MICROPHONE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
35	801-41505-75-085	CONFERENCE SPEAKERPHONE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
36	801-41505-75-112	DASH CAM	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
37	801-41505-75-028	DEODORANT CAME	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
38	801-41505-75-016	DISHWASHING LIQUID	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
39	801-41505-75-087	DISPOSABLE GLOVES, LARGE	box				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
40	801-41505-75-086	DISPOSABLE GLOVES, MEDIUM	box				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
41	801-41505-75-029	DISPOSABLE GLOVES, NITRILE, SMALL	box				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
42	801-41505-75-039	DOCUMENT SPANNER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
43	801-41505-75-025	DOOR MAT	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
44	801-41505-75-120	DOOR KIT	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
45	801-41505-75-005	DOUBLE-SIDED TYPE, FOAM, 12mm	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
46	801-41505-75-088	DOUBLE-SIDED TYPE, FOAM, 24mm	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
47	801-41505-75-089	DOUBLE-SIDED TYPE, TISSUE, 12mm	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
48	801-41505-75-090	DOUBLE-SIDED TYPE, TISSUE, 24mm	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity of April 27, 2020		Unit Price as of April 27, 2020	Total Amount for the year							
															Jan	Feb									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug					Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4
40	801-41505-TS-047	DSLR CAMERA	unit				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
50	801-41505-TS-020	EXTENSION CORD	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
51	801-41505-TS-091	EXTERNAL DRIVE, SOLID STATE DRIVE, 1TB	unit				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
52	801-41505-TS-050	FUEL FILTERS	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
53	801-41505-TS-115	GLASS PLAQUES	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
54	801-41505-TS-046	GLUE GUN	unit				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
55	801-41505-TS-027	GLUE STICK (FOR GLUE GUN)	pack				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
56	801-41505-TS-092	GLUE STICK PASTE, 1lb	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
57	801-41505-TS-026	GLUE STICK PASTE, 5g	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
58	801-41505-TS-133	HOTEL VENUE AND SERVICES	lot				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
59	801-41505-TS-134	WEBCAM WITH TRIPOD	lot				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
60	801-41505-TS-114	ID LACE	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
60	801-41505-TS-105	INTERACTIVE/DIGITAL WHITEBOARD	unit				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
61	801-41505-TS-117	KEY CHAINS	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
62	801-41505-TS-046	KEYBOARD	unit				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
63	801-41505-TS-003	LAMINATING FILM	pack				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
64	801-41505-TS-049	LAMINATING MACHINE	unit				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
65	801-41505-TS-107	LAPTOP FOR CREATIVE AND TECHNICAL USE	unit				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
66	801-41505-TS-108	LOGISTICS SERVICES	lot				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
67	801-41505-TS-015	MEDICAL AND PINS	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
69	801-41505-TS-034	MOBILE PHONE	unit				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
70	801-41505-TS-118	MOBILE SLING	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
71	801-41505-TS-122	MUGS / TUMBLERS	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
72	801-41505-TS-002	MULTIFUNCTION PRINTER	unit				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
73	801-41505-TS-130	NOTEBOOK WITH BALLPEN	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
74	801-41505-TS-030	OFFICE CHAIR	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
75	801-41505-TS-033	PADLOCK, 40mm	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
76	801-41505-TS-093	PADLOCK, 50mm	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
77	801-41505-TS-021	PAINT	gallon				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
78	801-41505-TS-132	PAPER CHARTS	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
79	801-41505-TS-022	PAPER, COLORED, A4	pack				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
80	801-41505-TS-094	PAPER, LAID	pack				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
81	801-41505-TS-031	PAPER, MANILA	pack				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
82	801-41505-TS-041	PARACET/MOCL	pack				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
83	801-41505-TS-006	PHOTO PAPER, MATTE	pack				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
84	801-41505-TS-095	PHOTO PAPER, SATIN	pack				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
85	801-41505-TS-113	PLANNERS	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
86	801-41505-TS-038	PLASTIC ENVELOPE	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
87	801-41505-TS-017	PLASTIC FASTENER	box				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
88	801-41505-TS-046	POYDORNE CDONE	bottle				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
89	801-41505-TS-096	PROFESSIONAL WIRELESS HEADSET	unit				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
90	801-41505-TS-024	PUSH PIN	pack				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
91	801-41505-TS-109	ROUTERS	unit				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
92	801-41505-TS-097	SCHOOL CHAIR	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
93	801-41505-TS-012	SMART TELEVISION	unit				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
94	801-41505-TS-121	STACKABLE PEN HOLDERS	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
96	801-41505-TS-018	STEEL FILING CABINET	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
97	801-41505-TS-004	STICKER PAPER, MATTE	set				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
98	801-41505-TS-037	STORAGE BOX, FOR LEGAL SIZE	pack				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
99	801-41505-TS-110	SWITCHES OR HUB	unit				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
100	801-41505-TS-098	TABLET COMPUTER	unit				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
101	801-41505-TS-123	TISSUE HOLDER	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
102	801-41505-TS-129	T-SHIRT	piece				0	0.00							0	0.00				0	0.00	0	0.00	0.00	
101-41505-TS-127	UMBRELLA	piece				0	0	0.00							0	0.00				0	0.00	0	0.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year 2024	Unit Price as of 2024	Total Amount for the year										
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount		
104 80141505-15-126 UMBRELLA (CUSTOMIZED)	piece				0	0.00				0	0.00				0	0.00				0	0.00			0	0.00	0.00
105 80141505-15-010 UNINTERRUPTIBLE POWER SUPPLY, TOWER TYPE, 500VA	unit				0	0.00				0	0.00				0	0.00				0	0.00			0	0.00	0.00
106 80141505-15-015 YELLOW BOARD PAPER	pack				0	0.00				0	0.00				0	0.00				0	0.00			0	0.00	0.00
107 80141505-15-099 VIDEO CONFERENCING CAMERA	unit				0	0.00				0	0.00				0	0.00				0	0.00			0	0.00	0.00
108 80141505-15-040 WATER DISPENSER	unit				0	0.00				0	0.00				0	0.00				0	0.00			0	0.00	0.00
109 80141505-15-106 WATER FILTER/WATER PURIFIER FOR KITCHET	piece				0	0.00				0	0.00				0	0.00				0	0.00			0	0.00	0.00
110 80141505-15-013 WHITEBOARD	piece				0	0.00				0	0.00				0	0.00				0	0.00			0	0.00	0.00
111 80141505-15-100 WIFI EXTENDER	unit				0	0.00				0	0.00				0	0.00				0	0.00			0	0.00	0.00
112 80141505-15-101 WIRELESS MICROPHONE	unit				0	0.00				0	0.00				0	0.00				0	0.00			0	0.00	0.00
113 80141505-15-116 WOOD TROPHIES	piece				0	0.00				0	0.00				0	0.00				0	0.00			0	0.00	0.00

PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPTS)

A. TOTAL																			444,557.23
B. ADDITIONAL PROVISION FOR PRICE CHANGES (10% of TOTAL)																			44,455.72
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																			-
D. GRAND TOTAL (A + B + C)																			489,112.95
E. APPROVED BUDGET BY THE AGENCY HEAD																			
In Figures and Words:																			

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES

Consistent with section 4-4 of Circular Letter No. 2011-6 and 2011-5, all agencies and concerned units are enjoined to include in the APP-CSE all supplies, commodities or materials and equipment which are consumed and needed in their day-to-day operations. This shall be one of the bases for the PS-DBM in expanding the Electronic Catalogue to include other products commonly purchased by government entities.																			
A. TOTAL																			-
B. ADDITIONAL PROVISION FOR PRICE CHANGES (10% of TOTAL)																			-
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																			-
D. GRAND TOTAL (A + B + C)																			-
E. APPROVED BUDGET BY THE AGENCY HEAD																			
In Figures and Words:																			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ELIAS G. YUNTA
Property/Supply Officer

Date Prepared: August 7, 2020

Certified Funds Available / Certified Appropriate Funds Available:

EVA MARLEDDIE T. MAURICIO
Accountant / Budget Officer

Approved By:

DINA M. CHUMANAN
Head of Office/Agency