



PLARIDEL WATER DISTRICT

A.C. Reyes St., Poblacion, Plaridel, Bulacan 3004
Tel. Nos. (044) 795-0102 / 795-1613; Fax No. (044) 760-0229
Email Address: plaridel_water_district1987@yahoo.com
Website: plaridelwaterdistrict.ph



POSTING CERTIFICATION

This is to certify that the Plaridel Water District has posted its Supplemental Annual Procurement #36 Plan on its agency website and can be accessible through this link: <https://plaridelwaterdistrict.ph/bac2024/>.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 13th of October, 2025.


Elias G. Vinta
Head, Bids and Awards Committee Secretariat

Supplemental Annual Procurement Plan #36

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PAP)			Remarks (brief description of Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award		Contract Signing	Total	MOOE		OO
50299990 / 884	Other Maintenance and Operating Expenses - GAD												
	Part of CSC Month Celebration	Admin	NO	NP-53.9 - Small Value Procurement	Sept.	N/A	Sept.	Sept.	Corporate Budget	38,852.00	38,852.00		
	Venue and catering services for Human Resource Practitioners Meeting with Civil Service Region III Field Office (Council of Personnel of Water District - Bulacan Chapter)	Admin	NO	NP-53.10 - Lease of Real Property and Venue	Oct.	N/A	Oct.	Oct.	Corporate Budget	50,000.00	50,000.00		
	Miscellaneous Expenses (Human Resource Practitioners Meeting with Civil Service Region III Field Office - Council of Personnel of Water District - Bulacan Chapter)	Admin	NO	NP-53.9 - Small Value Procurement	Oct.	N/A	Oct.	Oct.	Corporate Budget	10,000.00	10,000.00		
TOTAL BUDGET:										98,852.00	98,852.00		

Prepared By:

Elias G. Vinta
BAC Head Secretariat

Check and Verified

Justin Michael B. Berango
BAC Chairperson
ABSENT

Charlie A. Felicitas
BAC Vice Chairperson
ABSENT

Elmer C. Marceto
BAC Member

Alberto A. [Signature]
BAC Member

Review and Recommended By:

Alvin S. Chinchentic
BAC Member
ABSENT

Edgardo N. De Leon
BAC Member

Engr. Mario S. Macatangay
Interim General Manager

Deja Marie H. Tabao
Financial Planning Assistant

Aquiño U. Del Rosario
BAC Member

Approved By:

NATHANIEL ANDRES S. BERNABE JR.
Head of Procuring Entity

Supplemental Annual Procurement Plan #36

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)	
					Advertisement/Posting of TB/BEI	Submission/Opening of Bids	Notice of Award		Contract Signing	Total	MOE		CO
50299990 / 884	Other Maintenance and Operating Expenses - GAD												
	Part of CSC Month Celebration	Admin	NO	NP-53.9 - Small Value Procurement	Sept.	N/A	Sept.	Corporate Budget	38,852.00	38,852.00			
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	Miscellaneous Expenses (Human Resource Practitioners Meeting with Civil Service Region III Field Office - Council of Personnel of Water District - Bulacan Chapter)	Admin	NO	NP-53.9 - Small Value Procurement	Oct.	N/A	Oct.	Corporate Budget	10,000.00	10,000.00			
TOTAL BUDGET:									98,852.00	98,852.00			

Prepared By:

[Signature]
Elyas G. Vinta
BAC Head Secretariat

Check and Verified

[Signature]
Justin Michael B. Berang
BAC Chairperson

ABSENT

Charlie A. Felicitas
BAC Vice Chairperson

[Signature]
Elmer C. Marcelo
BAC Member

[Signature]
Alberto A. Mendoza
BAC Member

Review and Recommended By:

[Signature]
Dajia Marie H. Tabao
Financial Planning Assistant

ABSENT

Edgardo N. De Leon
BAC Member

[Signature]
Aquilino U. Del Rosario
BAC Member

Approved By:

[Signature]
NATHANAEL ANDRES S. BERNABE JR.
Head of Procuring Entity

CODE	GENERAL DESCRIPTION	QUANTITY / SIZE	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE / MILESTONE OF ACTIVITIES																			
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec								
50299030 / 781	Printing and Binding Purchase Order(P) - Procurement	15 reams	30,000.00	SVP																				
50102130/722	Longevity Pay for two (2) employees with 10 and 30 years in service		55,700.00	SVP																				
50201010/75	Traveling Expenses-Local		1,500,000.00	NP-53.14 Direct Retail Purchase of Automobile																				
50202010/75	Training Expenses		800,000.00																					
50210101/79	Legal Services		260,000.00																					
50211020/79	Auditing Services		200,000.00																					
50211030/79	ISO Certifying Body		200,000.00	SVP																				
50211030/79	Consultancy Services		260,000.00	SVP																				
50212030/79	Security Services 2025		4,000,000.00	Competitive Bidding	333,333.34	333,333.34	333,333.34	333,333.34	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	
50213040/814	Repair and Maintenance - Bldgs & Other Structures		150,000.00	SVP																				
50213050/824	Repair and Maintenance - Office Equipment		130,000.00	SVP																				
	Cleaning of Aircon	1 lot	90,000.00	SVP																				
	Repair of Aircon	15 units	30,000.00	SVP																				
50213070/822	Repair and Maintenance - Furniture and Fixtures		30,000.00	SVP																				
50213090/82	Repair and Maintenance - IT Equipment and Software		200,000.00																					
	Computers	8 units	40,000.00	SVP																				
	Laptop	2 units	30,000.00	SVP																				
	Printers	9 units	30,000.00	SVP																				
	Repair and Maintenance of CCTV and Equipment	1 lot	100,000.00	SVP																				
50213090/84	Repair and Maintenance - Other Machinery and Equipment		50,000.00	SVP																				
	Generator Set (PLAUD Office Building)		50,000.00	SVP																				
50213060/84	Repair and Maintenance - Motor Vehicles		650,000.00																					
	Motorcycles	22 units	200,000.00	SVP																				
	Tricycles	12 units	100,000.00	SVP																				
	4-Wheels	5 units	350,000.00	SVP																				
50299990/88	Other Maintenance and Operating Expenses		2,100,000.00																					
	Other Miscellaneous Expenses		2,000,000.00	SVP																				
	Sportfest		100,000.00	SVP																				
50216010 / 894	Labor and Wages		6,409,090.00																					
	Labor and Wages - Job Orders		6,409,090.00																					
50215030/89	Insurance Expenses	1 lot	500,000.00																					
50299030/78	Representation Expenses		280,000.00																					
	a. Staff Meeting		60,000.00																					
	b. Other Representation		220,000.00																					
50299990/88	Other Maintenance and Operating Expenses - GAD		750,000.00																					
	Random Drugtest		50,000.00	SVP																				
	CSC Month Celebration		100,000.00	SVP																				
	Anniversary Celebration & Team Building		300,000.00	SVP																				
	Year End General Assembly and Christmas Party		300,000.00	SVP																				

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Mr Jimin-11/13

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Advertisement of IB/RE	Schedule for Each Procurement Activity	Sources of Funds	Estimated Budget (P/P)	MOOE	CO	Remarks (brief description of Project)
60203130 / 760	Container Van	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	April	April	Corporate Budget	180,000.00		180,000.00	
	Medical, Dental & Lab Supplies Expenses	ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	Jan-Apr, July	Jan-Apr, Jul, Jan-Apr, July	Corporate Budget	1,200,000.00	1,200,000.00		
	Supply of Liquid/Gas Chlorine	ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	January	January	Corporate Budget	765,000.00	765,000.00		
	Chlorine Dioxide	ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	January	January	Corporate Budget	250,000.00	250,000.00		
	Bacteriological and HPC Test	ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	January	January	Corporate Budget	130,000.00	130,000.00		
	Physical-Chemical Test	ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	January	January	Corporate Budget	130,000.00	130,000.00		
	Inorganic Chemicals Test	ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	January	January	Corporate Budget	80,000.00	80,000.00		
	Organic Chemicals Test	ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	April	April	Corporate Budget	220,000.00	220,000.00		
	Reagents for Residual Chlorine Testing	ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	June	June	Corporate Budget	15,000.00	15,000.00		
	Standard for Verification of Colormeter	ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	January	January	Corporate Budget	500,000.00		500,000.00	
10603110 / 257	Waterway/UPIS	ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	February	February	Corporate Budget	2,000,000.00	2,000,000.00		
	Renovation of Taling Pump Station	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Corporate Budget	100,000.00	100,000.00		
	Other Maintenance and Operating Expenses	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Corporate Budget	50,000.00	50,000.00		
	Other Miscellaneous Expenses	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Corporate Budget	50,000.00	50,000.00		
	Sportfest	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Corporate Budget	50,000.00	50,000.00		
60299990/864	Disaster Risk Reduction & Management	OGM	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Corporate Budget	50,000.00	50,000.00		
	Other Maintenance and Operating Expenses - GAD	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Corporate Budget	50,000.00	50,000.00		
	Random Drugtest	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Corporate Budget	100,000.00	100,000.00		
	CSC Month Celebration	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	March	March	Corporate Budget	300,000.00	300,000.00		
	Anniversary Celebration & Team Building	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	March	March	Corporate Budget	300,000.00	300,000.00		
	Year End General Assembly and Christmas Party	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	September	September	Corporate Budget	1,350,000.00	1,350,000.00		
	Construction of Handwashing Stations for Twenty-two (22) Public Schools & Five (5) Evacuation Centers in Pandal, Bulacan	OGM	NO	Competitive Bidding	January	January	Corporate Budget	180,000.00	180,000.00		
	Rehabilitation of Six (6) Public Toilets	OGM	NO	NP-53.9 - Small Value Procurement	February	February	Corporate Budget	300,000.00	300,000.00		
	Bloodletting Drive (8 sessions)	OGM	NO	Shopping	Feb-Mar, Apr, May, Jun, Aug, Oct-Dec	Feb-Mar, Apr, May, Jun, Aug, Oct-Dec	Corporate Budget	750,000.00	750,000.00		
	Installation of Fire Hydrants for Eight (8) Barangays and Seven (7) Subdivisions in Pandal, Bulacan	CONSTRUCTION & MAINTENANCE	NO	NP-53.9 - Small Value Procurement	January	January	Corporate Budget	294,679.87		294,679.87	BY ADMIN
	San Jose-Bining Dike Pipe Laying Project (Labor Cost)	CONSTRUCTION & MAINTENANCE	NO	NP-53.9 - Small Value Procurement	March	March	Corporate Budget	266,366.00		266,366.00	BY ADMIN
	San Jose- NIA Road Pipe Laying Project (Material Cost)	CONSTRUCTION & MAINTENANCE	NO	NP-53.9 - Small Value Procurement	March	March	Corporate Budget	232,000.00		232,000.00	BY ADMIN
	San Jose- NIA Road Pipe Laying Project (Labor Cost)	CONSTRUCTION & MAINTENANCE	NO	NP-53.9 - Small Value Procurement	February	February	Corporate Budget				

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MEMO FOR THE GENERAL MANAGER

FILE/REF NO.
2025-03-DM

FROM ADMINISTRATIVE DIVISION

DATE
8 October 2025

SUBJECT
WATER DISTRICT – Council of Human Resource Officers Quarterly Meeting

BACKGROUND

The Water District-Council of Human Resource Officers Quarterly Meeting is composed of Human Resource practitioners from various water district in Bulacan. The Council holds a quarterly meeting with the Director of the Civil Service Malolos Field Office to discuss CSC Updates (E.g. Equal Employment Opportunity Principle, SPMS, RACCS, etc.), Seminars/Trainings, Quarterly Goal Setting and other HR concerns.

The 1st Quarterly Meeting was hosted and held in Norzagaray Water District, the 2nd Quarterly Meeting was in Calumpit Water District, the 3rd Quarterly Meeting was in Sta. Maria Water District. The 4th Quarterly Meeting will be hosted by Plaridel Water District on October 21, 2025.

JUSTIFICATION

In hosting the said event, Plaridel Water District needs a venue and catering services. There are forty (40) to fifty (50) participants who are expected to attend. Consequently, there is a need to utilize the remaining budget from the CSC Month Celebration to successfully host the event.

The forum focuses on CSC Updates that is particularly important for all the men and women civil workers. Philippine civil service law provides equal access to job opportunities to both men and women. Lack of employment equality results in gender inequality. Equal employment opportunity refers to the non-discrimination principle that allows any applicant within or outside an agency to apply for a position, irrespective of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political beliefs.

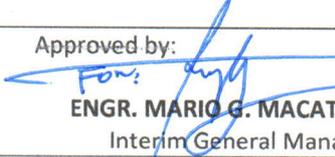
RECOMMENDATION

It is therefore recommended to the Interim General Manager to allow the Supplemental PPMP and Supplemental APP in the amount of Fifty Thousand Pesos (PhP50,000.00) for the Venue and Catering Services for Human Resource Practitioners Meeting with Civil Service RO-3 Field Office, and Ten Thousand Pesos (PhP10,000.00) Miscellaneous Expenses for the said meeting

Recommending Approval:


JUSTIN MICHAEL B. BERANGO
Manager, Administrative Division

Approved by:


ENGR. MARIO G. MACATANGAY
Interim General Manager

Date Approved:

10/09/2025

**WATER DISTRICT – COUNCIL OF HUMAN RESOURCE
MANAGEMENT OFFICERS
BULACAN CHAPTER**

TO: : General Managers and Human Resource Officers
FROM : Office of the President, WD-Council of HRMOs
DATE : January 6, 2025
SUBJECT : Invitation to Water District – Council of Human Resource Officers Meeting

Dear GM and HRMOs:

Greetings of peace!

This is to inform you that the **Water District – Council of Human Resource Officers** will be holding a meeting with **Director Dulce J. Cochon** of the **CSC Bulacan Field Office** on **January 8, 2025, at 9:30 a.m.**, to be hosted at the **Norzagaray Water District Office**.

In this regard, we kindly request the attendance of your appointed or designated HRMO at this important meeting.

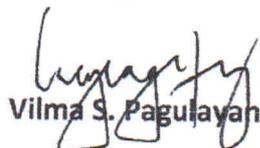
The agenda for the meeting is as follows:

- CSC Updates
- Seminars/Trainings
- Goal Setting
- Other HR Concerns

Your HRMO's presence and active participation will be greatly appreciated as we tackle these key topics.

Thank you for your attention and support.

Sincerely,


Vilma S. Pagulayan

President, WD – Council of HRMOs

**WATER DISTRICT – COUNCIL OF HUMAN RESOURCE
MANAGEMENT OFFICERS
BULACAN CHAPTER**

TO: : General Managers and Human Resource Officers
FROM : Office of the President, WD-Council of HRMOs
DATE : April 11, 2025
SUBJECT : Invitation to Water District – Council of Human Resource Officers 2nd
Quarter Meeting

Dear GM and HRMOs:

Greetings of peace!

This is to inform you that the **Water District – Council of Human Resource Officers** will be holding a meeting with **Director Dulce J. Cochon** of the **CSC Bulacan Field Office** on **April 21, 2025 (Monday) at 9:30 a.m.**, to be hosted at the **Calumpit Water District Office**.

In this regard, we kindly request the attendance of your appointed or designated HRMO at this important meeting.

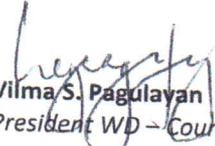
The agenda for the meeting is as follows:

- CSC Updates
- Seminars/Trainings
 - BAWD Training on Coaching and Mentoring
- Quarterly Goal Setting
- Other HR Concerns

Your HRMO's presence and active participation will be greatly appreciated as we tackle these key topics.

Thank you for your attention and support.

Sincerely,


Vilma S. Pagulayan
President WD – Council of HRMOs

**COUNCIL OF HUMAN RESOURCE
MANAGEMENT OFFICERS – WATER DISTRICTS
BULACAN CHAPTER**

TO: : General Managers and Human Resource Officers
FROM : President of Council of HRMO-WD
DATE : August 4, 2025
SUBJECT : Invitation to CHRMO – WD 3rd Quarter Meeting

Dear GM and HRMOs:

Greetings of peace!

This is to inform you that the *Council of Human Resource Management Officers - WD* will be holding its 3rd Quarterly Meeting on August 13, 2025 (Wednesday) at 9:30 a.m., to be hosted by the *Santa Maria Water District*, in coordination with the *CSC Field Office – Bulacan*.

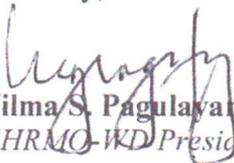
In this regard, we respectfully request the attendance of your appointed or designated Human Resource Management Officer (HRMO) or his/her authorized representative at this important meeting.

Please be reminded that member Water Districts are required to pay an assessment fee of ₱100.00 per month for Calendar Years 2024 and 2025.

The presence and active participation of your HRMO will be highly appreciated as we discuss pressing issues and relevant topics concerning human resource management in our sector.

Thank you for your attention and support.

Sincerely,


Vilma S. Pagulayan
CHRMO-WD President