



# PLARIDEL WATER DISTRICT

A.C. Reyes St., Poblacion, Plaridel, Bulacan 3004  
Tel. Nos. (044) 795-0102 / 795-1613; Fax No. (044) 760-0229  
Email Address: plaridel\_water\_district1987@yahoo.com  
Website: plaridelwaterdistrict.ph



## POSTING CERTIFICATION

This is to certify that the Plaridel Water District has posted its Supplemental Annual Procurement Plan #21 on its agency website and can be accessible through this link:  
<https://plaridelwaterdistrict.ph/bac2024/>

This certification is being issued in compliance with GPPB Circular No. 02-2020, this  
18 of June, 2025.

  
**Alberto A. Mendoza**

Head, Bids and Awards Committee Secretariat

## Supplemental Annual Procurement Plan #21

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)			Remarks (Brief description of Project)	
					Advertisement/ Posting of IB/RE	Submission/ Opening of Bids	Notice of Award		Contract Signing	Total	MOOE		CO
50213060/823	Repairs & Maintenance - IT Equipment												
	Emergency Repair of Procurement PC with Property # ADM-223-109	Admin	NO	NP-53.2 Emergency Cases	June	N/A	June	June	Corporate Budget	14,700.00	14,700.00		
	Part of Computers	Admin	NO	NP-53.9 - Small Value Procurement	June - Dec	N/A	June - Dec	June - Dec	Corporate Budget	23,663.30	23,663.30		
<b>TOTAL BUDGET:</b>										<b>38,363.30</b>			

Prepared By:

  
 Alberto A. Mendoza  
 BAC Head, Secretariat

Check and Verified By:

  
 Justin Michael B. Berango  
 BAC Chairperson

  
 Charles A. Felicitas  
 BAC Vice Chairperson

  
 Elmer C. Marcero  
 BAC Member

  
 Reynante D. Francisco  
 BAC Member

Review and Recommended By:

  
 Dalia Marie H. Tabao  
 Financial Planning Assistant A

  
 Edgardo N. De Leon  
 BAC Member

  
 Aquilino U. Del Rosario  
 BAC Member

Approved By:

  
 Engr. Mario G. Macatangay  
 Interim General Manager



<b>FROM THE OFFICE OF THE ADMINISTRATIVE DIVISION MANAGER</b>	<b>FOR CONSIDERATION OF THE INTERIM GENERAL MANAGER</b>
SUBJECT <b>REQUEST FOR EMERGENCY REPAIR OF PROCUREMENT PC WITH PROPERTY # ADM-223-109</b>	DATE <b>JUNE 10, 2025</b>

**BACKGROUND**

On May 30, 2025, the undersigned encountered technical issue in his computer. After several minutes of using it, the screen displays blue prompt screen. The blue screen instruction shows that I need to restart my computer because it ran into a problem and needs to restart but after numerous trials of rebooting it, the said computer failed to restart and boot again.

**JUSTIFICATION**

Paragraph 35.2 of the Implementing Rules and Regulations of R.A. 12009 allows emergency procurement in Negotiated Procurement in any of the following cases:

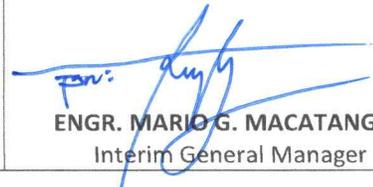
- (a) Imminent danger to life or property during a state of calamity;
- (b) When time is of the essence arising from natural or man-made calamities; or
- (c) Other causes where immediate action is necessary:
  - i. To prevent damage to or loss of life property, or
  - ii. To restore vital public services, infrastructure facilities and other public utilities.

(d) The instances or situations where the foregoing conditions may be applied include the provision of immediate response and initial recovery steps to avoid loss of life, injury, disease and other negative effects on human, physical, mental, and social well-being, together with damage to property, destruction of assets, loss of services, social and economic disruption and environmental degradation.

There is a necessity for an immediate action to restore public services by repairing the said PC. The files stored on the damaged Procurement PC is very vital in ensuring the operational efficiency of the Procurement Section and of Plaridel Water District, as these affect the procurement of goods and services necessary to provide clean and potable water (E.g. Chlorine, Water Test Reagents, pipes and brass fittings, Bacteriological and HPC Test, etc.) Keeping the said computer in optimal working condition will result in the seamless delivery of essential services to PLAWD employees and to the public as a whole.

**RECOMMENDATION**

It is recommended that the Procurement PC with property # ADM-223-109 undergo a comprehensive inspection at Stage 3 PC Computers Mac Repair and Data Recovery Specialists for a detailed and expert diagnosis. Approval for the necessary emergency repairs is also recommended, with the expenses to be charged to Repair and Maintenance – IT Equipment (Computer – Administrative) GL # 823

PREPARED BY:	RECOMMENDING APPROVAL:	APPROVED BY:
 <b>ANGELO M. DELOS SANTOS</b> Procurement Assistant B	 <b>JUSTIN MICHAEL B. BERANGO</b> Division Manager B, Admin	 <b>ENGR. MARIO G. MACATANGAY</b> Interim General Manager



Code (PAP)	Procurement Project	PHO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity	Source of Funds	Total	Estimated Budget (FY2)	CO	Remarks (Unit description of Project)		
					Advertisement Posting of IBREI	Submission of Bids	Notice of Award	Contract Signing				
	Submersible Water Pump	CONSTRUCTION & MAINTENANCE	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	Corporate Budget	16,980.00	16,980.00	
	Angle Grinder	CONSTRUCTION & MAINTENANCE	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	Corporate Budget	3,000.00	3,000.00	
	Concrete Cutter for New Connection	CONSTRUCTION & MAINTENANCE	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	Corporate Budget	48,500.00	48,500.00	
	Stand Fan	ENGINEERING PRODUCTION	NO	Shopping	February	N/A	February	February	Corporate Budget	16,000.00	16,000.00	
	Fire Extinguishers	ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	Corporate Budget	24,000.00	24,000.00	
	Flow Meter	ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	Corporate Budget	45,000.00	45,000.00	
	Manual Transfer Switch	ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	Corporate Budget	35,000.00	35,000.00	
	Battery for Genset	ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	Corporate Budget	20,000.00	20,000.00	
	Chipping Gun with Pointed Chisel	SEPTAGE	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	Corporate Budget	70,000.00	70,000.00	
60213000023	Repair and Maintenance - IT Equipment	FINANCE	NO	NP-53.9 - Small Value Procurement	Jan - Dec	N/A	Jan - Dec	Jan - Dec	Corporate Budget	15,000.00	15,000.00	
	Maintenance/Check up of Computers	FINANCE	NO	Direct Contracting	N/A	N/A	Jan - Dec	Jan - Dec	Corporate Budget	30,000.00	30,000.00	
	Maintenance/Check up of Accounting Server	FINANCE	NO	NP-53.9 - Small Value Procurement	Jan - Dec	N/A	Jan - Dec	Jan - Dec	Corporate Budget	10,000.00	10,000.00	
	Computers	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan - Dec	N/A	Jan - Dec	Jan - Dec	Corporate Budget	40,000.00	40,000.00	
	Laptop	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan - Dec	N/A	Jan - Dec	Jan - Dec	Corporate Budget	30,000.00	30,000.00	
	Printers	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan - Dec	N/A	Jan - Dec	Jan - Dec	Corporate Budget	30,000.00	30,000.00	
	Repair and Maintenance of CCTV	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan - Dec	N/A	Jan - Dec	Jan - Dec	Corporate Budget	100,000.00	100,000.00	
	Maintenance/Check up of Computers and Printers	COMMERCIAL	NO	NP-53.9 - Small Value Procurement	Jan - Dec	N/A	Jan - Dec	Jan - Dec	Corporate Budget	30,000.00	30,000.00	
	Maintenance/Check up of System, Visitor and Printers for meter reading	COMMERCIAL	NO	NP-53.9 - Small Value Procurement	Jan - Dec	N/A	Jan - Dec	Jan - Dec	Corporate Budget	70,000.00	70,000.00	
	Maintenance/Check up of Billing System and Server System / Network Hub	COMMERCIAL	NO	Direct Contracting	N/A	N/A	Jan - Dec	Jan - Dec	Corporate Budget	40,000.00	40,000.00	
	Repair and Maintenance of Computer, Laptop & Printer	COMMERCIAL	NO	NP-53.9 - Small Value Procurement	Jan - Dec	N/A	Jan - Dec	Jan - Dec	Corporate Budget	100,000.00	100,000.00	
	REPAIR AND MAINTENANCE OF IT EQUIPMENT & SOFTWARE	OCM	NO	NP-53.9 - Small Value Procurement	Jan - Dec	N/A	Jan - Dec	Jan - Dec	Corporate Budget	40,000.00	40,000.00	
	Repairs & Maint. - IT Equip. & Software	CONSTRUCTION & MAINTENANCE ENGINEERING PRODUCTION	NO	NP-53.9 - Small Value Procurement	Jan - Dec	N/A	Jan - Dec	Jan - Dec	Corporate Budget	50,000.00	50,000.00	
10000000223	Information and Communication Technology Equipment & Software	FINANCE	NO	Direct Contracting	N/A	N/A	Jan - Dec	Jan - Dec	Corporate Budget	30,000.00	30,000.00	
	Upgrade on Accounting System	ADMINISTRATIVE	NO	Shopping	January	N/A	March	March	Corporate Budget	200,000.00	200,000.00	
	Computer Package (complete set) - Stockroom	COMMERCIAL	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	Corporate Budget	70,000.00	70,000.00	
	Computer Package for Server (complete set with OS and license)	COMMERCIAL	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	Corporate Budget	300,000.00	300,000.00	

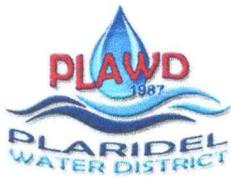

  
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CODE	GENERAL DESCRIPTION	QUANTITY / SIZE	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE / MILESTONE OF ACTIVITIES														
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec			
50299020 / 781	Printing and Binding Purchase Order (PO) - Procurement	15 reams	30,000.00	SVP															
5010120/722	Longevity Pay for Two (2) employees with 10 and 30 years in service		55,700.00	SVP							30,000.00								
50201010/75	Traveling Expenses-Local		1,900,000.00	SVP															
50202010/75	Training Expenses		800,000.00	Direct Retail Purchase of Publications															
50211010/79	Legal Services		260,000.00		21,666.67	21,666.67	21,666.67	21,666.67	21,666.67	21,666.67	21,666.67	21,666.67	21,666.67	21,666.67	21,666.67	21,666.67	21,666.67	21,666.67	21,666.67
50211020/79	Auditing Services	9 units	200,000.00																
50211030/79	ISO Certifying Body		200,000.00	SVP															
50211030/79	Consulting Services		260,000.00	SVP															
50212010/79	Security Services 2025		4,000,000.00	Competitive Bidding	333,333.34	333,333.34	333,333.34	333,333.34	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	
50213040/811	Repair and Maintenance - Bldgs & Other Structures		150,000.00	SVP															
50213050/821	Repair and Maintenance - Office Equipment		120,000.00	SVP															
50213070/822	Cleaning of Aircon	1 lot	90,000.00	SVP															
50213070/822	Repair of Aircon	15 units	30,000.00	SVP															
50213070/822	Repair and Maintenance - Furniture and Fixtures		30,000.00	SVP															
50213090/82	Repair and Maintenance - IT Equipment and Software	8 units	200,000.00	SVP															
50213090/82	Computers	2 units	40,000.00	SVP															
50213090/82	Laptop	9 units	30,000.00	SVP															
50213090/82	Printers	1 lot	100,000.00	SVP															
50213090/84	Repair and Maintenance of CCTV and Equipment		50,000.00	SVP															
50213060/84	Generator Set (PLAWD Office Building)		50,000.00	SVP															
50213060/84	Repair and Maintenance - Motor Vehicles		650,000.00	SVP															
50213060/84	Motorcycles	22 units	200,000.00	SVP															
50213060/84	Tricycles	12 units	100,000.00	SVP															
50213060/84	4.Wheels	5 units	350,000.00	SVP															
50299990/88	Other Maintenance and Operating Expenses		2,100,000.00	SVP															
50216010 /994	Other Miscellaneous Expenses		2,000,000.00	SVP															
50216010 /994	Sportfest		100,000.00	SVP															
50216010 /994	Labor and Wages		6,409,090.00	SVP															
50216010 /994	Insurance Expenses		500,000.00	SVP	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	
50299030/78	Representation Expenses	1 lot	280,000.00																
50299030/78	a. Staff Meeting		60,000.00																
50299030/78	b. Other Representation		220,000.00																
50299990/88	Other Maintenance and Operating Expenses - GAO		750,000.00	SVP	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	
50299990/88	Random Drugtest		50,000.00	SVP															
50299990/88	CSC Month Celebration		100,000.00	SVP															
50299990/88	Anniversary Celebration & Team Building		300,000.00	SVP															
50299990/88	Year End General Assembly and Christmas Party		300,000.00	SVP															

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# PLARIDEL WATER DISTRICT

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Management System  
ISO 9001:2015  
www.tuv.com  
ID: 9108633953



## Incident Report

**Office Computer:** Procurement PC with property # ADM-223-109

**Date of Incident:** May 30, 2025

### Background:

On May 30, 2025, I open the said procurement PC when I arrived at the office. After several minutes of using it, the screen displays blue prompt screen. The blue screen says that I need to restart my computer because it ran into a problem and needs to restart but after numerous trials of rebooting it, the said computer failed to restart and boot again.

### Action taken:

A recommendation has been submitted to the Interim General Manager for the immediate repair of the computer to restore its operational status and vital Admin files.

### Prepared by:

  
Angelo M. Delos Santos  
Procurement Assistant B

### Noted by:

  
Justin Michael B. Berango  
Division Manager B, Administrative



Head Office

9056692643

Main Office: 3320 V. Mapa Unit 301. Sta Mesa Manila.

COMPANY NAME:	_____	Date:	6/5/2025
Address:	_____	Tel Number:	_____
Email Address:	<a href="mailto:plawd87@yahoo.com">plawd87@yahoo.com</a>	Contact Person:	Angelo Delos Santos

CUSTOMER'S REPORT OF ALLEGED PROBLEM: NOT DETECTED, NO RESPONSE

DATA FORENSIC DIAGNOSTIC REPORT			DATA RECOVERY SERVICE QUOTATION	
Brand	Model and Capacity	Serial Number	Laboratory Fee (Clean Room)	2500.00
Addlink	Internal 512GB M.2	AD570LF2252	Service and Processing Fee	12750.00
Bad Sectors - 78,239,112,037	ETA (not accurate) - 1939hrs	Est File % - 97%	Hard Disk Parts (Donor Drive)	N/A
<b>DIAGNOSTIC REPORT</b>			Donor Drive -subject to available stocks & mkt. price	N/A
Damaged ROM Chip, Corrupted Partition Map, Bad Sectors.			Less Diagnostic Fee	550.00
<b>RECOMMENDED PROCESS</b>			<b>TOTAL:</b>	<b>14,700.00</b>
Data Regeneration, Data Recovery.			Inclusive of Service Tax	12%
Prepared by:	Raphael Arellano Owner / Data Forensic		<b>GRAND TOTAL:</b>	<b>14,700.00</b>
			Prepared By: Raphael Arellano	

**Important Information:** Destination Drive is supplied by clients; this is where we will save all recovered files  
 Donor Drive is used to get the parts needed and transfer it to the Hard Drive for Data Recovery.

DOWNPAYMENT                      P9,000.00                      Cash/Bank Transfer  
 \_\_\_\_\_

We Only Accept Empty Destination Drive as We're Not Liable For Any Lost Files In the Destination Drive.  
 We have a "No Data, No Pay" Policy if we can't recover anything we will return the full amount of down payment.