



PLARIDEL WATER DISTRICT

A.C. Reyes St., Poblacion, Plaridel, Bulacan 3004
Tel. Nos. (044) 795-0102 / 795-1613; Fax No. (044) 760-0229
Email Address: plaridel_water_district1987@yahoo.com
Website: plaridelwaterdistrict.ph



POSTING CERTIFICATION

This is to certify that the Plaridel Water District has posted its Supplemental Annual Procurement Plan #12 on its agency website and can be accessible through this link:
<https://plaridelwaterdistrict.ph/bac2024/>

This certification is being issued in compliance with GPPB Circular No. 02-2020, this
31 of March, 2025.


Alberto A. Mendoza

Head, Bids and Awards Committee Secretariat

Supplemental Annual Procurement Plan #12

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)			Remarks (Brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award		Contract Signing	Total	MOOE	
50213060/841	Repairs & Maintenance - Motor Vehicles											
	Preventive Maintenance of PLAWD Service Vehicle Suzuki Super Carry (GO Q234)	Admin	NO	NP-53.9 - Small Value Procurement	March	N/A	March	Corporate Budget	15,000.00	15,000.00		
	Tires for PLAWD Service Vehicle Suzuki Super Carry (GO Q234)	Admin	NO	NP-53.9 - Small Value Procurement	March	N/A	March	Corporate Budget	20,000.00	20,000.00		
	Scheduled Maintenance of PLAWD Service Vehicle Toyota Hiace (SND 7820)	Admin	NO	NP-53.9 - Small Value Procurement	March	N/A	March	Corporate Budget	15,000.00	15,000.00		
	Emergency Repair of PLAWD Water Tanker Isuzu NHR (SLB 169)	Admin	YES	NP-53.2 Emergency Cases	March	N/A	March	Corporate Budget	43,000.00	43,000.00		
	Emergency Repair of PLAWD Service Vehicle Isuzu DMAX (SKL 927)	Admin	YES	NP-53.2 Emergency Cases	March	N/A	March	Corporate Budget	13,000.00	13,000.00		
	Part of 4 - Wheels	Admin	NO	NP-53.9 - Small Value Procurement	March-Dec.	N/A	March-Dec.	Corporate Budget	164,000.00	164,000.00		
TOTAL BUDGET:									270,000.00			

Prepared By:


Alberto A. Mendoza
BAC Head Secretariat

Check and Verified By:

ABSENT

Justin Michael B. Berango
BAC Chairperson

Charles A. Felicias
BAC Vice Chairperson

Elmer C. Marcelo
BAC Member

Review and Recommended By:


Marvin S. Chinchuntic
BAC Member


Dalia Marie H. Tabao
Financial Planning Assistant A


Engr. Mario G. Macatangay
Interim General Manager


Aquilino U. Del Rosario
BAC Member

Approved By:


NATHANIEL ANDRES S. BERNABE JR.
Head of Procuring Entity

ABSENT

Reynante D. Francisco
BAC Member

CODE	GENERAL DESCRIPTION	QUANTITY / SIZE	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE / MILESTONE OF ACTIVITIES																
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec					
50299020 / 781	Printing and Binding	15 reams	30,000.00	SVP																	
50102120/222	Longevity Pay		55,700.00	SVP																	
	for Two (2) employees with 10 and 30 years in service																				
50201010/75	Traveling Expenses-Local		1,500,000.00	WFO-314 Direct Refill Purchase of Replacement																	
50202010/75	Training Expenses		800,000.00																		
50211010/79	Legal Services		280,000.00																		
50211020/79	Auditing Services		200,000.00																		
50211030/79	ISO Certifying Body		200,000.00																		
50212030/79	Consultancy Services		280,000.00																		
50213040/811	Security Services 2025		4,000,000.00	Competitive Bidding	333,333.34	333,333.34	333,333.34	333,333.34	333,333.34	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	333,333.33	
50213050/821	Repair and Maintenance - Bldgs & Other Structures		150,000.00	SVP																	
	Repair and Maintenance - Office Equipment		120,000.00	SVP																	
	Cleaning of Aircon	1 lot	90,000.00	SVP																	
	Repair of Aircon	15 units	30,000.00	SVP																	
50213070/822	Repair and Maintenance - Furniture and Fixtures		30,000.00	SVP																	
50213050/82	Repair and Maintenance - IT Equipment and Software		200,000.00																		
	Computers	8 units	40,000.00	SVP																	
	Laptop	2 units	30,000.00	SVP																	
	Printers	9 units	30,000.00	SVP																	
	Repair and Maintenance of CCTV	1 lot	100,000.00	SVP																	
50213050/84	Repair and Maintenance - Other Mechanries and Equipment		50,000.00																		
	Generator Set (PLWD Office Building)		50,000.00	SVP																	
50213060/84	Repair and Maintenance - Motor Vehicles		650,000.00																		
	Motorcycles	22 units	200,000.00	SVP																	
	Tricycles	12 units	100,000.00	SVP																	
	4-Wheels	5 units	350,000.00	SVP																	
50299990/88	Other Maintenance and Operating Expenses		2,100,000.00																		
	Other Miscellaneous Expenses		2,000,000.00	SVP																	
	Sportstest		100,000.00	SVP																	
50216010 /894	Labor and Wages		6,409,090.00																		
	Labor and Wages - Job Orders		6,409,090.00		534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	534,090.83	
50215030/89	Insurance Expenses	1 lot	500,000.00																		
50299030/78	Representation Expenses		280,000.00																		
	a. Staff Meeting		60,000.00																		
	b. Other Representation		220,000.00		18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	18,333.33	
50299990/86	Other Maintenance and Operating Expenses - GAD		750,000.00																		
	Random Drugtest		50,000.00	SVP																	
	CSC Month Celebration		100,000.00	SVP																	
	Anniversary Celebration & Team Building		300,000.00	SVP																	
	Year-End General Assembly and Christmas Party		300,000.00	SVP																	

f *cauyfer* *Mr J=car-113*

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity	Source of Funds	Estimated Budget (PAP)	MOOE	CO	Remarks (Brief description of Project)
60201010751	Traveling Expenses-Local	ADMINISTRATIVE	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Jan-Dec	Corporate Budget	1,500,000.00	1,500,000.00		
60202010753	Training Expenses	ADMINISTRATIVE	NO		Jan-Dec	Corporate Budget	800,000.00	800,000.00		
60211010791	Legal Services	ADMINISTRATIVE	NO		Jan-Dec	Corporate Budget	260,000.00	260,000.00		
60211030799	Consultancy Services	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Corporate Budget	260,000.00	260,000.00		
60212030797	Security Services 2025	ADMINISTRATIVE	YES	Competitive Bidding	Jan-Dec	Corporate Budget	4,000,000.00	4,000,000.00		EARLY PROCUREMENT ACTIVITY
60213040811	Repair and Maintenance - Bldgs & Other Structures	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Corporate Budget	150,000.00	150,000.00		
60213050821	Repair and Maintenance - Office Equipment	ADMINISTRATIVE	NO		Feb-Jun-Oct	Corporate Budget	90,000.00	90,000.00		
60213070822	Repair of Aircon	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Corporate Budget	30,000.00	30,000.00		
60213080840	Repair and Maintenance - Furniture and Fixtures	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Corporate Budget	30,000.00	30,000.00		
60213090841	Generator Set (PLAUD Office Building)	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Corporate Budget	50,000.00	50,000.00		
	REPAIR AND MAINTENANCE OF OTHER MACHINERIES & EQUIPMENT	ENGINEERING	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Corporate Budget	200,000.00	200,000.00		
	Repairs & Maint - Other Mach. & Equip	ENGINEERING	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Corporate Budget	150,000.00	150,000.00		
	Calibration of Weighing Scale	ENGINEERING	NO	NP-53.9 - Small Value Procurement	June	Corporate Budget	14,000.00	14,000.00		
60213060841	Repair and Maintenance - Motor Vehicles	ADMINISTRATIVE	NO		Jan-Dec	Corporate Budget	200,000.00	200,000.00		
	Motorcycles	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Corporate Budget	100,000.00	100,000.00		
	Tricycles	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Corporate Budget	350,000.00	350,000.00		
60213030893	Insurance Expenses	ADMINISTRATIVE	NO		Jan-Dec	Corporate Budget	500,000.00	500,000.00		
60299030783	Representation Expenses	ADMINISTRATIVE	NO		Jan-Dec	Corporate Budget	60,000.00	60,000.00		
	a. Staff Meeting	ADMINISTRATIVE	NO		Jan-Dec	Corporate Budget	220,000.00	220,000.00		
	b. Board Representation	ADMINISTRATIVE	NO		Jan-Dec	Corporate Budget	120,000.00	120,000.00		
	c. Board Meetings	ADMINISTRATIVE	NO		Jan-Dec	Corporate Budget	1,040,000.00	1,040,000.00		
60230202756	ACCOUNTABLE FORMS	COMMERCIAL	NO	NP-53.3 Agency-to-Agency	April	Corporate Budget	5,000.00	5,000.00		
60299010780	ADVERTISING, PROMOTIONAL & MARKETING	COMMERCIAL	NO	NP-53.9 - Small Value Procurement	March	Corporate Budget	80,000.00	80,000.00		
	Citizen's Charter	COMMERCIAL	NO	NP-53.9 - Small Value Procurement	January	Corporate Budget				
	Traffalun & leaflets	COMMERCIAL	NO	NP-53.9 - Small Value Procurement	January	Corporate Budget				

Handwritten signature and initials

Handwritten mark



PLARIDEL WATER DISTRICT

FROM THE OFFICE OF THE ADMINISTRATIVE DIVISION MANAGER	FOR CONSIDERATION OF THE INTERIM GENERAL MANAGER
SUBJECT REQUEST FOR EMERGENCY REPAIR OF ISUZU DMAX (PLATE NO. SKL 927)	DATE MARCH 20, 2025

BACKGROUND

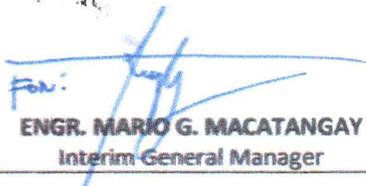
On March 14, 2025, while driving the Isuzu DMAX (Plate No. SKL 927), Mr. Arnold Remorin experienced an issue with the vehicle's air conditioning system, which had stopped functioning. He took the vehicle to a repair shop for inspection, where it was determined that the radiator needed replacement. The issue was subsequently reported to the General Services Section for appropriate action. At present, the vehicle remains parked and is unusable due to its condition.

JUSTIFICATION

To ensure safety and operational efficiency, the Isuzu DMAX requires regular maintenance and prompt repairs. Keeping the vehicle in optimal working condition is essential for the safety of PLAWD personnel and the seamless delivery of essential services.

RECOMMENDATION

It is recommended that the Isuzu DMAX with Plate No. SKL 927 undergo a comprehensive inspection at Pull-Air Car Aircon Services for a detailed and expert diagnosis. Approval for the necessary emergency repairs is also recommended, with the expenses to be charged to Repair and Maintenance – Motor Vehicles (GL# 841).

PREPARED BY:	RECOMMENDING APPROVAL:	APPROVED BY:
 RAYMOND M. CAAMPUED Administration Services Assistant B	 JUSTIN MICHAEL B. BERANGO Division Manager B, Admin	 For: ENGR. MARIO G. MACATANGAY Interim General Manager



PLARIDEL WATER DISTRICT

FROM THE OFFICE OF THE ADMINISTRATIVE DIVISION MANAGER	FOR CONSIDERATION OF THE INTERIM GENERAL MANAGER	
SUBJECT REQUEST FOR EMERGENCY REPAIR OF WATER TANKER NHR (PLATE NO. SLB 169)	DATE MARCH 12, 2025	

BACKGROUND

On March 12, 2025, multiple complaints were received from Brgy. Lumangbayan regarding low water supply. In response, IGM Mario Macatangay instructed Mr. Arnold Remorin to drive the Water Tanker NHR with plate number SLB 169 to Brgy. Lumangbayan to provide additional water.

While operating the water tanker, Mr. Remorin reported issues with the clutch lining and brakes, which posed potential safety risks and could affect operational efficiency. Following this report, IGM Macatangay immediately directed Mr. Remorin to take the vehicle to the repair shop for urgent servicing. On the same day, Mr. Remorin brought the Water Tanker to Pull-Air Car Aircon Services for emergency repairs. Upon inspection, the repair shop estimated that the repairs would take approximately 1-2 days to complete.

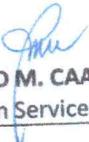
JUSTIFICATION

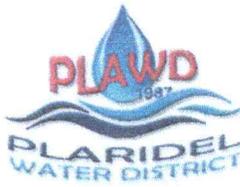
The Water Tanker, like any other vehicle or machinery, requires regular maintenance and prompt repairs to function effectively. Ensuring the vehicle's proper working condition is vital for the safety of PLAWD personnel and for maintaining uninterrupted delivery of essential services.

Prompt attention to mechanical issues minimizes the risk of accidents and service disruptions. Addressing the clutch lining and brake concerns immediately ensures that the Water Tanker remains operational and reliable for future emergency responses.

RECOMMENDATION

It is recommended that the Water Tanker NHR with plate number SLB 169 undergo a comprehensive inspection at Pull-Air Car Aircon Services for a detailed and expert diagnosis. Approval for the necessary emergency repairs is also recommended, with the expenses to be charged to Repair and Maintenance – Motor Vehicles (GL# 841).

PREPARED BY:	RECOMMENDING APPROVAL:	APPROVED BY:
 RAYMOND M. CAAMPUED Administration Services Assistant B	 JUSTIN MICHAEL B. BERANGO Division Manager B, Admin	 ENGR. MARIO G. MACATANGAY Interim General Manager



PLARIDEL WATER DISTRICT

A.C. Reyes St., Poblacion, Plaridel, Bulacan 3004
Tel. Nos. (044) 795-0102 / 795-1613; Fax No. (044) 760-0229
Email Address: plaridel_water_district1987@yahoo.com
Website: plaridelwaterdistrict.ph



Management
System
ISO 9001:2015
www.tuv.com
ID: 510623062



Incident Report

Vehicle: Water Tanker NHR (Plate No. SLB 169)

Date of Incident: March 12, 2025

Background:

On March 12, 2025, multiple complaints were received from Brgy. Lumangbayan regarding low water supply. In response, IGM Mario Macatangay instructed Mr. Arnold Remorin to drive the Water Tanker NHR with plate number SLB 169 to Brgy. Lumangbayan to provide additional water.

While operating the water tanker, Mr. Remorin reported issues with the clutch lining and brakes, which posed potential safety risks and could affect operational efficiency. Following this report, IGM Macatangay immediately directed Mr. Remorin to take the vehicle to the repair shop for urgent servicing.

Action taken:

Mr. Remorin brought the Water Tanker to Pull-Air Car Aircon Services for emergency repairs. Upon inspection, the repair shop estimated that the repairs would take approximately 1-2 days to complete.

Prepared by:


Raymond M. Caampued
Administration Services Assistant B

Noted by:


Justin Michael B. Berango
Division Manager B, Administrative