

## **PLARIDEL WATER DISTRICT**

TOVRheinland

A.C. Reyes St., Poblacion, Plaridel, Bulacan 3004

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## **POSTING CERTIFICATION**

This is to certify that the Plaridel Water District has posted its Supplemental Annual Procurement Plan #38 CY 2024 on its agency website and can be accessible through this link: https://plaridelwaterdistrict.ph/bac2024/

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 25 of November, 2024.

Alberto A. Wendoza

Head, Bids and Awards Committee Secretariat

# PLARIDEL WATER DISTRICT SUPPLEMENTAL ANNUAL PROCUREMENT PLAN #38 (Non-CSE) for 2024

	Prepared By:  Alberto A Mendoza  BAC Head Sedetaria		10404130 / 168		
	3	Disconnection Tag	Construction Materials Inventory		Project
<u> </u>		COMMERICAL			End-User
Chaffie A. Felicitis  BIC Vice Chairperson  Ustin Mitchael B. Berango  BAC Member  Ron-Afdrew A. Rivero  BAC Member	Check and Verified By: Marifaye H. Ersando BAC Chalrperson	NO			Is this an Early Procurement Activity? (Yes/No)
Q		NP-53.9 - Small Value Procurement			Mode of Procurement
AC Member	Elmer C. Marcelo BAC Member	November		Advertisement Posting of IB/REI	
dundaringa	W.	N/A		Advertisement/ Submission/ Posting of Opening of BI/REI Bids	Schedule for Each Procurement Activity
/		November		Notice of Award	Procurement Ac
Engr. Land Of Haccoming Interim General Manager	Review and Recommended Relia Malia Phota Gruz Corporate Eddget Assistant	November		Contract Signing	tivity
accatange) Manager	TOTAL: 100,000.00  Review and Recommended By:  Approved E  Approved E  Melina Marie B Deta Gruz  Corporate Bridget Assistant  Head of Pro	Corporate Budget		-	Source of Funds
	100,00	100,000.00 100,000.00		Total	Estimat
-	Approved By:  Approved By:  Natifianael Andres S. Bernabe Jr.  Head of Procuring Entity	100,000.00		MOOE	Estimated Budget (PhP)
	s S. Bernab g Entity		+	description of Project)	



# SUPPLEMENTAL PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FOR 2024 #07

END-USER/UNIT: Commercial Division

Charged to Operating Funds
Projects, Programs and Activities (PAPs)

	10404130/168 CONSTRUCTION MATERIALS INVENTORY		ITEM GENERAL DESCRIPTION QUANTITY/ SIZE
100,000.00		BUDGET	_
Small Value Procurement		Procurement	Mode of
•		Jan	
		Feb	
3		Mar	
		Apr	
		May	SC
		Jun	REDULE/MILEST
		July	SCHEDULE/MILESTONE OF ACTIVITIES
		Aug	IES
		Sept	
		Oct	
100,000.00		Nov	
		Dec	- 1

ssistant B Mana	MARI	Recor	
Manager - Commercial Division	MARIFAYE H. ERSANDO	Recommending Approval:	

NOTE: 1.Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

TOTAL ESTIMATED BUDGET:

TOTAL BUDGET:

100,000.00 100,000.00

## pomp cy 2024

TOTAL SUDGET:	50203090/761		90299010/780		30/00120/168		CADE	
	Puel, Oil and Lubricants Experient	Otizen's Charter	ADVERTISING, PROMOTIONAL &	Disconnection Tag	CONSTRUCTION PATERIALS	New Network Re-Cabling for Billing & Callection System / Network Hub	STREET, STREET, STREET, STREET,	
		190		300 pcs		1 500	80208	/ALTENWOOD
2,423,802.00	220,000.00	5,000.00	5,000.00	90,000.00	99,000,00	100,000.00	BUDGET	ESTIMATED
	Direct Retail Purchase of	Small Value Procurement		Small Value Progurement		SHOPPING/NEG OTIATED (SMALL VALUE PROCUREMENT)	Procurement	Mode of
	18,333						Jan	
	18,333						Feb	
	16,333	5,000.00					Mar	
	18,333						Apr	
	18,333					And the second s	May	SCHEDULI
	16,333					when the need arises	Jun	MILESTONE
	18,333			90,000,00		rises	July	SCHEDULE/MILESTONE OF ACTIVITIES
	16,333						Aug	
	18,333						Sept	
	18,333						0ct	
	16,333						Nov	
	18,333						Dec	

Noted by:

Noted by:

Plantaye M. Fraundo

Division Manager

Prepared and Submitted By:

NOTE: Technical Specifications for each Item/Protect being proposed shall be submitted as part of the PPMP

## APP NON-CIE CY 2024

Code (PAP)	Procurement	PMO/	Is this an	Mode of Procurement	Schedule	for Each	Schedule for Each Procurement Activity	nt Activity	Source of Funds	Source of Funds   Estimated Budget (PhP)	et (PhP)	Remarks
	Project	n G	Procureme nt Activity? (Yes/No)	7	Advertisem ent/Postin g of IB/REI	Submiss ion/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE CO	(brit
	Laptop	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan. July	A/N	Jan. July	lan luk	Corporate Budget	30.000.00	30 000 00	
	Printers	ADMINISTRATIVE	No	NP-53.9 - Small Value Procurement	Jan Dec	N/A	lan - Dec			30,000,00	30 000 00	
	Biometrics Finger Scanner - HR	ADMINISTRATIVE	No	NP-53.9 - Small Value Procurement	y,June,Sept.,	N/A	ay,June,Se	ay,June,Sep		30.000.00	30 000 00	
	Repair and Maintenance of CCTV - Admin	ADMINISTRATIVE	No	NP-53.9 - Small Value Procurement	lan Dec	N/A	lan - Dec	lan . Dec	Corporate Budget	100,000,00	100 000 00	
	Maintenance/Check up of Computers and Printers	COMMERCIAL	No	NP-53 9 - Small Value Procurement			Ian - Das	lan . Dec	Corporate Budget	50,000,00	50,000,00	
	Maintenance/Check up of System & Visor	COMMERCIAL	NO	NP-53.9 - Small Value Procurement			Accesses to the	lan - Dec	Corporate Budget	70.000.00	70,000,00	
	Maintenance/Check up of Billing System, Included Server	COMMERCIAL	NO	Direct Contracting	1			Jan Dec.	Corporate Budget	150,000.00	150.000.00	
	New Network Re-Cabling for Billing & Collection System / Network Hub	COMMERCIAL	NO	NP-53.9 - Small Value Procurement	- Dac.		Jan Dec.	lan Dec	Corporate Budget	100,000,00	100 000 00	
	Repair and Maintenance of Computer, Laptop & Printer	OGM	No	NP-53.9 - Small Value Procurement	"Apr.,Jul ct.		Jan.,Apr.,Ju Jan.,Apr.,Ju ly,Oct. ly,Oct.	Jan.,Apr.,Ju ly,Oct.	Corporate Budget	20,000.00	20.000.00	
	REPAIR & MAINTENANCE OF IT EQUIPMENT & SOFTWARE	CONSTRUCTION & MAINTENANCE	No		- Dec.		Dec.	Jan Dec.	Corporate Budget	50,000.00	50,000.00	
	Repairs & Maint, - IT Equip. & Software	ENGINEERING PRODUCTION	No		- Dec.			Jan Dec	Corporate Budget	30,000,00	30,000.00	
50213050/84 0	Repair and Maintenance - Other Machineries and Equipment											
	Generator Set (PLAWD Office Building)	ADMINISTRATIVE	NO	NP-53.9 - Small Value Procurement	Jan Dec.	N/A	Jan Dec.	Jan Dec.	Corporate Budget	50,000.00	50,000.00	
	REPAIR & MAINTENANCE OTHER MACHINERIES & EQUIPMENT	CONSTRUCTION 8 MAINTENANCE			- Dec.		Dec	Jan Dec.	Corporate Budget	100,000.00	100,000.00	
	Repairs & Maint - Other Mach. & Equip.	ENGINEERING PRODUCTION	NO		- Dec.		Charles Street	Jan Dec.	Corporate Budget	300,000.00	300,000,000	
	Calibration of Weighing Scale	ENGINEERING PRODUCTION	NO		January	N/A	γ	January	Corporate Budget	14,000.00	14,000.00	

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FROM THE OFFICE OF THE COMMERCIAL DIVISION	FOR CONSIDERATI	
SUBJECT:		DATE
REALIGNMENT OF FUNDS FOR THE PI ADDITIONAL DISCONNECTION TAGS	ROCUREMENT OF	22 October 2024

## **BACKGROUND**

With the implementation of the one-month disconnection policy, which was introduced to improve account management and reduce delinquent payments, we have seen a significant increase in the number of disconnected accounts. The average number of disconnected accounts per month has risen dramatically from 363 to 1107 (from September 23 to October 22, 2024), representing a **204.96%** increase.

This surge in disconnections has strained our current resources, specifically the stock of disconnection tags (padlocks) that we use to enforce disconnections. The budget allocated for disconnection tags in 2024 was based on the average of 358 disconnections per day (CY 2024). However, with the unexpected rise in disconnections, the current budget is no longer sufficient to meet our needs.

## **JUSTIFICATION**

The increased number of disconnections requires additional resources to ensure that we maintain the integrity of our disconnection policy. Without sufficient tags, we risk operational delays and an inability to implement disconnections as required. This could undermine our policy's effectiveness and potentially affect revenue collection efforts.

Given that the original budget allocation for 2024 was based on a lower disconnection rate, it is now imperative to realign the budget to accommodate the new daily average. This adjustment will enable us to avoid any disruption in service execution and continue managing delinquent accounts effectively.

## RECOMMENDATIONS

The Commercial Division recommends re-aligning funds from **Network Re-Cabling for Billing & Collection System/Network Hub** which has an Approved Budget for the Contract (ABC) of ₱100,000.00 to **Additional Disconnection Tags**. This re-alignment will provide the necessary budget to purchase the additional tags required to meet the new demand.

We respectfully request your approval of this budget realignment and are confident that it will allow us to effectively manage the increased demand for resources without compromising operational performance.

REQUESTED BY:

LIZANDRO SANTOS

CSA B, Billing & Meter Reading Section

RECOMMENDING APPROVAL:

MARIFAYE H. ERSANDO Manager, Commercial Division APPROVED BY

ENGR. MARIO G. MACATANGAY Interim General Manager