

APP-CSE 2025 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeq0>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: PLARIDEL WATER DISTRICT  
 Region: III  
 Address: A.C. REYES ST., POBLACION,  
PLARIDEL, BULACAN

Agency Code/UACS: 350340036033  
 Organization Type: Government Owned and/or Controlled Corp.(GOCC)

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

Contact Person: ELIAS G. VINTA  
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year						
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																										
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																										
1	12191601-AL-ED4	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	50.43	0.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	11	3	3	17	6,070.53	11	3	3	17	6,070.53	11	3	3	17	6,070.53	9	3	3	15	5,356.35	66	357.09	23,567.94
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	23	0	0	23	808.68	8	0	0	8	281.28	23	0	0	23	808.68	5	0	0	5	175.80	59	35.16	2,074.44
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	29	0	0	29	1,054.44	8	0	0	8	290.88	23	0	0	23	836.28	5	0	0	5	181.80	65	36.36	2,363.40
5	60121534-ER-P01	ERASER, plastic/rubber	piece	16	0	0	16	132.16	30	0	0	30	247.80	5	0	0	5	41.30	30	0	0	30	247.80	81	8.26	669.06
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	20	0	0	20	444.00	20	0	0	20	444.00	20	0	0	20	444.00	20	0	0	20	444.00	80	22.20	1,776.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	50	0	0	50	2,236.00	50	0	0	50	2,236.00	50	0	0	50	2,236.00	30	0	0	30	1,341.60	180	44.72	8,049.60
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	10	0	0	10	572.00	10	0	0	10	572.00	10	0	0	10	572.00	10	0	0	10	572.00	40	57.20	2,288.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	40	0	0	40	888.00	37	0	0	37	821.40	40	0	0	40	888.00	37	0	0	37	821.40	154	22.20	3,418.80
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	22	2	2	26	1,162.72	22	2	2	26	1,162.72	22	2	2	26	1,162.72	2	2	2	6	268.32	84	44.72	3,756.48
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	10	0	0	10	572.00	10	0	0	10	572.00	10	0	0	10	572.00	10	0	0	10	572.00	40	57.20	2,288.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	37	0	0	37	821.40	33	0	0	33	732.60	37	0	0	37	821.40	33	0	0	33	732.60	140	22.20	3,108.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	20	0	0	20	915.20	20	0	0	20	915.20	20	0	0	20	915.20	0	0	0	0	0.00	60	45.76	2,745.60
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	5	0	0	5	286.00	5	0	0	5	286.00	5	0	0	5	286.00	5	0	0	5	286.00	20	57.20	1,144.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	83	10	10	103	2,110.47	67	10	10	87	1,782.63	78	10	10	98	2,008.02	64	10	10	84	1,721.16	372	20.49	7,622.28
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	72	0	0	72	1,320.48	61	0	0	61	1,118.74	72	0	0	72	1,320.48	58	0	0	58	1,063.72	263	18.34	4,823.42
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																										
20	47131812-AF-A01	AIR FRESHENER	can	15	8	9	32	2,793.92	15	8	9	32	2,793.92	15	8	9	32	2,793.92	15	8	9	32	2,793.92	128	87.31	11,175.68

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
21	47131604-BR-S01	BROOM (Walis Tambo)	piece	8	0	0	8	998.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	124.80	998.40	
22	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	18	0	0	18	468.00	18	0	0	18	468.00	18	0	0	18	468.00	18	0	0	18	468.00	72	26.00	1,872.00	
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	18	8	8	34	1,414.40	18	8	8	34	1,414.40	18	8	8	34	1,414.40	18	8	8	34	1,414.40	136	41.60	5,657.60	
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	8	8	8	24	574.08	8	8	8	24	574.08	8	8	8	24	574.08	8	8	8	24	574.08	96	23.92	2,296.32	
25	47131811-DE-802	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.34	0.00	
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	3	0	0	3	162.24	3	0	0	3	162.24	3	0	0	3	162.24	3	0	0	3	162.24	12	54.08	648.96	
27	47131803-DS-A01	DISINFECTANT SPRAY	can	37	0	0	37	5,175.93	38	0	0	38	5,175.82	37	0	0	37	5,175.93	38	0	0	38	5,175.82	150	139.89	20,983.50	
28	47131601-DU-P01	DUST PAN	piece	8	0	0	8	374.40	0	0	0	0	0.00	8	0	0	8	374.40	0	0	0	0	0.00	16	46.80	748.80	
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
30	47131830-FC-A01	FURNITURE CLEANER	can	20	0	0	20	2,827.80	20	0	0	20	2,827.80	20	0	0	20	2,827.80	35	0	0	35	4,946.65	95	141.39	13,432.05	
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	59	0	0	59	2,534.05	59	0	0	59	2,534.05	59	0	0	59	2,534.05	59	0	0	59	2,534.05	236	42.95	10,136.20	
32	47121804-MP-B01	MOP BUCKET	unit	8	0	0	8	18,304.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	2,288.00	18,304.00	
33	47131501-RG-C01	RAGS	kilo	3	3	3	9	625.23	3	3	3	9	625.23	3	3	3	9	625.23	3	3	3	9	625.23	36	66.47	2,500.92	
34	47131602-SC-W01	SCOURING PAD	pack	13	8	8	29	2,483.27	13	8	8	29	2,483.27	13	8	8	29	2,483.27	13	8	8	29	2,483.27	116	85.63	9,933.08	
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	44	0	0	44	5,720.00	44	0	0	44	5,720.00	44	0	0	44	5,720.00	44	0	0	44	5,720.00	176	130.00	22,880.00	
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00	
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00	
38	47121702-WB-P01	WASTEBASKET	piece	8	0	0	8	348.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	43.68	348.44	
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																											
39	12171703-ST-P01	INK, for stamp pad	bottle	13	0	0	13	374.27	13	0	0	13	374.27	11	0	0	11	316.68	10	0	0	10	287.90	47	28.79	1,353.13	
<b>CONSUMER ELECTRONICS</b>																											
40	52161535-DV-R02	DIGITAL VOICE RECORDER	unit	1	0	0	1	7,339.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,339.16	7,339.16	
<b>FILMS</b>																											
41	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,243.84	0.00	
42	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	351.83	0.00	
<b>FIRE FIGHTING EQUIPMENT</b>																											
43	46191601-FE-W01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00	
<b>FLAG OR ACCESSORIES</b>																											
44	35121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	5	0	0	5	1,424.20	0	0	0	0	0.00	5	0	0	5	1,424.20	0	0	0	0	0.00	10	284.84	2,848.40	
<b>FURNITURE AND FURNISHINGS</b>																											
45	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
46	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	8	0	0	8	12,480.00	6	0	0	6	9,360.00	6	0	0	6	9,360.00	0	0	0	0	0.00	20	1,560.00	31,200.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00	
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											
51	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
52	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00	
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	2	0	0	2	6,029.92	1	0	0	1	3,014.96	3	0	0	3	9,044.88	1	0	0	1	3,014.96	7	3,014.96	21,104.72	
54	43202010-FD-U04	FLASH DRIVE	piece	27	1	0	28	4,276.72	6	0	0	6	916.44	7	0	0	7	1,069.18	5	0	0	5	763.70	46	152.74	7,026.94	
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
57	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	14	0	0	14	2,266.88	8	0	0	8	1,295.36	11	0	0	11	1,781.12	8	0	0	8	1,295.36	41	161.92	6,638.72	

SN	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
58	43212105-PR-L01 PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00		
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																											
59	39101628-LB-L01 LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	97	0	0	97	7,334.17	77	0	0	77	5,821.97	77	0	0	77	5,821.97	77	0	0	77	5,821.97	328	75.61	24,800.08		
60	39101628-LT-L01 LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	265.82	0.00		
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																											
61	31201610-GL-J02 GLUE, all-purpose	bottle	8	0	0	8	497.12	0	0	0	0	0.00	6	0	0	6	372.84	0	0	0	0	0.00	14	62.14	869.96		
62	31151804-SW-H01 STAPLE WIRE, heavy duty (binder type), 23/13	box	3	0	0	3	109.20	3	0	0	3	109.20	3	0	0	3	109.20	9	0	0	9	327.60	18	36.40	655.20		
63	31151804-SW-S01 STAPLE WIRE, standard	box	47	4	4	55	1,306.80	34	4	4	42	997.92	35	4	4	43	1,021.68	34	4	4	42	997.92	182	23.76	4,324.32		
64	31201502-TA-E02 TAPE, electrical	roll	9	1	1	11	213.95	9	0	0	9	175.05	9	0	0	9	175.05	9	0	0	9	175.05	38	19.45	739.10		
65	31201503-TA-M01 TAPE, masking, 24mm	roll	23	0	0	23	1,280.64	15	0	0	15	835.20	21	0	0	21	1,169.28	15	0	0	15	835.20	74	55.68	4,120.32		
66	31201503-TA-M02 TAPE, masking, 48 mm	roll	22	1	1	24	2,907.84	16	1	1	18	2,180.88	22	1	1	24	2,907.84	16	1	1	18	2,180.88	84	121.16	10,177.44		
67	31201517-TA-P01 TAPE, packaging, 48 mm	roll	50	3	3	56	1,252.16	41	3	3	47	1,050.92	42	3	3	48	1,073.28	41	3	3	47	1,050.92	198	22.36	4,427.28		
68	31201512-TA-T01 TAPE, transparent, 24mm	roll	52	0	0	52	919.36	34	0	0	34	601.12	41	0	0	41	724.88	34	0	0	34	601.12	161	17.68	2,846.48		
69	31201512-TA-T02 TAPE, transparent, 48 mm	roll	35	1	1	37	835.09	32	0	0	32	722.24	34	0	0	34	767.38	32	0	0	32	722.24	135	22.57	3,046.95		
70	31151507-TW-P01 TWINE, plastic	roll	15	0	0	15	999.30	15	0	0	15	999.30	15	0	0	15	999.30	15	0	0	15	999.30	60	66.62	3,997.20		
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																											
71	41111604-RU-P02 RULER, plastic, 450mm	piece	16	0	0	16	318.88	6	0	0	6	119.58	0	0	0	0	0.00	0	0	0	0	0.00	22	19.93	438.46		
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
72	44121612-BL-H01 BLADE, for general purpose cutter/utility knife	tube	3	0	1	4	65.48	2	0	0	2	32.74	2	0	0	2	32.74	2	0	0	2	32.74	10	16.37	163.70		
73	44101602-PB-H01 BINDING AND PUNCHING MACHINE	unit	2	0	0	2	19,069.44	1	0	0	1	9,534.72	0	0	0	0	0.00	0	0	0	0	0.00	3	9,534.72	28,604.16		
74	44122037-RB-P10 BINDING RING/COMB, plastic, 32 mm	bundle	1	1	1	3	779.67	1	1	1	3	779.67	1	1	1	3	779.67	1	1	1	3	779.67	12	259.89	3,118.68		
75	44101807-CA-C01 CALCULATOR, Compact	unit	6	0	0	6	1,414.62	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	235.77	1,414.62		
76	44121710-CH-W01 CHALK, white enamel	box	1	0	0	1	32.97	1	0	0	1	32.97	1	0	0	1	32.97	1	0	0	1	32.97	4	32.97	131.88		
77	44122105-BF-C01 CLIP, backfold, 19mm	box	31	0	0	31	290.16	26	1	1	28	262.08	26	1	1	28	262.08	23	1	1	25	234.00	112	9.36	1,048.32		
78	44122105-BF-C02 CLIP, backfold, 25mm	box	31	0	0	31	483.60	26	1	1	28	436.80	26	1	1	28	436.80	23	1	1	25	390.00	112	15.60	1,747.20		
79	44122105-BF-C03 CLIP, backfold, 32mm	box	29	0	0	29	965.12	24	1	1	26	865.28	24	1	1	26	865.28	21	1	1	23	765.44	104	33.28	3,461.12		
80	44122105-BF-C04 CLIP, backfold, 50mm	box	30	0	0	30	1,809.60	25	1	1	27	1,628.64	25	1	1	27	1,628.64	22	1	1	24	1,447.68	108	60.32	6,514.56		
81	44121801-CT-R02 CORRECTION TAPE	piece	103	10	10	123	1,660.50	93	10	10	113	1,525.50	95	10	10	115	1,552.50	87	10	10	107	1,444.50	458	13.50	6,183.00		
82	44121612-CU-H01 CUTTER/UTILITY KNIFE, for general purpose	piece	10	0	0	10	317.20	7	0	0	7	222.04	7	0	0	7	222.04	7	0	0	7	222.04	31	31.72	983.32		
83	44111515-DF-B01 DATA FILE BOX	piece	62	0	0	62	9,045.18	37	0	0	37	5,397.93	50	0	0	50	7,294.50	27	0	0	27	3,939.03	176	145.89	25,676.64		
84	44122011-DF-P01 DATA FOLDER	piece	50	0	0	50	4,150.50	49	0	0	49	4,067.49	40	5	5	50	4,150.50	39	5	5	49	4,067.49	198	83.01	16,435.98		
85	44103202-DS-M01 DATER STAMP	piece	9	0	1	10	4,349.50	1	0	0	1	434.95	1	0	1	2	869.90	1	0	0	1	434.95	14	434.95	6,089.30		
86	44121506-EN-D01 ENVELOPE, Documentary, A4	box	9	0	0	9	7,469.28	5	0	0	5	4,149.60	6	0	0	6	4,979.52	5	0	0	5	4,149.60	25	829.92	20,748.00		
87	44121506-EN-D02 ENVELOPE, Documentary, legal,	box	13	0	0	13	13,748.54	8	0	0	8	8,460.64	7	0	0	7	7,403.06	6	0	0	6	6,345.48	34	1,057.58	35,957.72		
88	44121506-EN-X01 ENVELOPE, Expanding, Kraft	box	14	0	0	14	13,159.30	8	0	2	10	9,399.50	9	0	0	9	8,459.55	8	0	0	8	7,519.60	41	939.95	38,537.95		
89	44121506-EN-X02 ENVELOPE, Expanding, Plastic	piece	30	0	0	30	914.70	10	0	0	10	304.90	10	0	0	10	304.90	10	0	0	10	304.90	60	30.49	1,829.40		
90	44121506-EN-M02 ENVELOPE, Mailing	box	2	0	0	2	865.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	432.52	865.04		
91	44121504-EN-W02 ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	512.72	0.00		
92	44111912-ER-B01 ERASER, felt, for blackboard/whiteboard	piece	4	0	0	4	57.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	14.48	57.92		
93	44122118-FA-P01 FASTENER	box	26	0	0	26	2,460.64	16	0	0	16	1,514.24	23	0	0	23	2,176.72	17	0	0	17	1,608.88	82	94.64	7,760.48		
94	44111515-FO-X01 FILE ORGANIZER, expanding, plastic, legal	piece	14	0	0	14	1,262.80	1	0	0	1	90.20	0	0	0	0	0.00	0	0	0	0	0.00	15	90.20	1,353.00		
95	44122018-FT-D01 FILE TAB DIVIDER, A4	set	30	0	0	30	333.90	5	0	0	5	55.65	5	0	0	5	55.65	5	0	0	5	55.65	45	11.13	500.85		
96	44122018-FT-D02 FILE TAB DIVIDER, Legal	set	30	0	0	30	426.90	5	0	0	5	71.15	5	0	0	5	71.15	5	0	0	5	71.15	45	14.23	640.35		
97	44122011-FO-P01 FOLDER, Fancy with slide, A4	bundle	23	0	0	23	6,219.20	17	0	0	17	4,596.80	17	0	0	17	4,596.80	17	0	0	17	4,596.80	74	270.40	20,009.60		
98	44122011-FO-P02 FOLDER, Fancy with slide, legal	bundle	39	0	0	39	11,356.80	32	0	0	32	9,318.40	32	0	0	32	9,318.40	32	0	0	32	9,318.40	136	294.20	39,312.00		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
99	#H122011-FO-L01	FOLDER, L-type, A4	pack	14	0	0	14	2,803.92	12	0	0	12	2,403.36	12	0	0	12	2,403.36	12	0	0	12	2,403.36	50	200.28	10,014.00	
100	#H122011-FO-L02	FOLDER, L-type, Legal	pack	18	0	0	18	4,483.44	12	0	0	12	2,988.96	12	0	0	12	2,988.96	12	0	0	12	2,988.96	54	249.08	13,450.32	
101	#H122027-FO-P01	FOLDER, pressboard	box	18	0	0	18	17,147.52	11	0	0	11	10,479.04	11	0	0	11	10,479.04	11	0	0	11	10,479.04	51	952.64	48,584.64	
102	#H122011-FO-T01	FOLDER with tab, A4	pack	2	0	0	2	759.20	2	0	0	2	759.20	2	0	0	2	759.20	2	0	0	2	759.20	8	379.60	3,036.80	
103	#H122011-FO-T02	FOLDER with tab, Legal	pack	5	0	0	5	2,069.60	2	0	0	2	827.84	5	0	0	5	2,069.60	2	0	0	2	827.84	14	413.92	5,794.88	
104	#H122008-TT-T01	INDEX TAB	box	20	0	0	20	1,352.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	67.60	1,352.00	
105	#H121716-MA-F01	MARKER, Fluorescent	set	18	0	0	18	559.98	9	0	0	9	279.99	9	0	0	9	279.99	9	0	0	9	279.99	45	31.11	1,399.95	
106	#H121708-MP-B01	MARKER, Permanent, Black	piece	48	5	5	58	479.66	35	5	5	45	372.15	39	5	5	49	405.23	35	5	3	43	355.61	195	8.27	1,612.65	
107	#H121708-MP-B02	MARKER, Permanent, Blue	piece	23	0	0	23	190.21	15	0	0	15	124.05	16	0	0	16	132.32	15	0	0	15	124.05	69	8.27	570.63	
108	#H121708-MP-B03	MARKER, Permanent, Red	piece	38	0	0	38	334.26	33	0	0	33	272.91	31	0	0	31	256.37	30	0	0	30	248.10	132	8.27	1,091.64	
109	#H121708-MW-B01	MARKER, Whiteboard, Black	piece	14	0	0	14	135.10	12	0	0	12	115.80	9	0	0	9	86.85	9	0	0	9	86.85	44	9.65	424.00	
110	#H121708-MW-B02	MARKER, Whiteboard, Blue	piece	14	0	0	14	135.10	12	0	0	12	115.80	9	0	0	9	86.85	9	0	0	9	86.85	44	9.65	424.00	
111	#H121708-MW-B03	MARKER, Whiteboard, Red	piece	11	0	0	11	106.15	9	0	0	9	86.85	6	0	0	6	57.90	6	0	0	6	57.90	32	9.65	308.80	
112	#H122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	46	0	0	46	405.72	34	0	0	34	299.88	43	0	0	43	379.26	31	0	0	31	273.42	154	8.82	1,358.28	
113	#H122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	38	0	0	38	739.48	26	0	0	26	505.96	35	0	0	35	681.10	23	0	0	23	447.58	122	19.46	2,374.12	
114	#H101603-PS-M02	PAPER SHREDDER	unit	1	0	0	1	18,718.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	18,718.96	18,718.96	
115	#H101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	1	0	0	1	9,297.60	0	0	0	0	0.00	0	0	0	0	0.00	1	9,297.60	9,297.60	
116	#H121706-PE-L01	PENCIL, lead/graphite, with eraser	box	11	0	0	11	491.81	3	0	0	3	134.13	5	0	0	5	223.55	3	0	0	3	134.13	22	44.71	983.62	
117	#H121619-PS-M01	PENCIL SHARPENER	piece	5	0	0	5	1,180.40	1	0	0	1	236.08	0	0	0	0	0.00	0	0	0	0	0.00	6	236.08	1,416.48	
118	#H101602-PJ-P01	PUNCHER, paper, heavy duty	piece	14	0	0	14	2,154.88	3	0	0	3	461.76	3	0	0	3	461.76	3	0	0	3	461.76	23	153.92	3,540.16	
119	#H122101-RJ-B01	RUBBER BAND No. 18	box	15	6	6	27	3,650.40	11	6	6	23	3,109.60	10	5	5	20	2,704.00	12	5	5	22	2,974.40	92	135.20	12,438.40	
120	#H121905-SP-F01	STAMP PAD, felt	piece	12	0	0	12	479.04	7	0	0	7	279.44	7	0	0	7	279.44	7	0	0	7	279.44	33	39.92	1,317.36	
121	#H121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	21	0	0	21	1,375.92	8	0	0	8	524.16	10	0	0	10	655.20	8	0	0	8	524.16	47	65.52	3,079.44	
122	#H121615-ST-S01	STAPLER, standard type	piece	17	0	0	17	3,359.20	7	0	0	7	1,383.20	6	0	0	6	1,185.60	6	0	0	6	1,185.60	36	197.60	7,113.60	
123	#H121615-ST-B01	STAPLER, heavy duty (binder)	unit	2	0	0	2	1,386.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	693.15	1,386.30	
124	#H121613-SR-P02	STAPLE REMOVER, plier-type	piece	13	0	0	13	604.63	3	0	0	3	139.53	5	0	0	5	232.55	3	0	0	3	139.53	24	46.51	1,116.24	
125	#H121605-TD-T01	TAPE DISPENSER, table top	piece	7	0	0	7	543.06	0	0	0	0	0.00	4	0	0	4	310.32	0	0	0	0	0.00	11	77.58	853.38	
<b>PAPER MATERIALS AND PRODUCTS</b>																											
126	#H111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00	
127	#H111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00	
128	#H111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	0.00	
129	#H111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	50	0	0	50	1,853.00	35	0	0	35	1,297.10	45	0	0	45	1,667.70	35	0	0	35	1,297.10	165	37.06	6,114.90	
130	#H111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	45	0	0	45	2,667.60	33	0	0	33	1,956.24	40	0	0	40	2,371.20	33	0	0	33	1,956.24	151	59.28	8,951.28	
131	#H111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	43	0	0	43	2,236.00	33	0	0	33	1,716.00	38	0	0	38	1,976.00	33	0	0	33	1,716.00	147	52.00	7,644.00	
132	#H111514-NB-S02	STENO NOTEBOOK	piece	20	0	0	20	280.80	10	0	0	10	140.40	10	0	0	10	140.40	10	0	0	10	140.40	50	14.04	702.00	
133	#H111507-PP-M01	PAPER, MULTICOPY A4	ream	63	14	14	91	19,455.80	63	13	13	89	19,028.20	62	13	13	88	18,814.40	62	13	13	88	18,814.40	356	213.80	76,112.80	
134	#H111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	76	47	47	170	39,603.20	76	47	47	170	39,603.20	76	47	47	170	39,603.20	76	47	47	170	39,603.20	680	232.96	158,412.80	
135	#H111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	31	15	15	61	8,402.14	25	10	10	45	6,198.30	26	10	10	46	6,336.04	10	10	10	30	4,132.20	182	137.74	25,068.68	
136	#H111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	22	5	5	32	5,085.12	15	5	5	25	3,972.75	22	5	5	32	5,085.12	5	5	5	15	2,383.65	104	158.91	16,526.64	
137	#H111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	34.82	0.00	
138	#H111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.21	0.00	
139	#H111531-RE-B01	RECORD BOOK, 300 PAGES	book	37	0	0	37	3,392.90	16	0	0	16	1,467.20	15	0	0	15	1,375.50	15	0	0	15	1,375.50	83	91.70	7,611.10	
140	#H111531-RE-B02	RECORD BOOK, 500 PAGES	book	20	0	0	20	2,491.20	11	0	0	11	1,370.16	10	0	0	10	1,245.60	10	0	0	10	1,245.60	51	124.56	6,352.56	
141	#H111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	6	0	0	6	202.80	6	0	0	6	202.80	6	0	0	6	202.80	6	0	0	6	202.80	24	33.80	811.20	
142	#H111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	15	0	0	15	1,497.60	15	0	0	15	1,497.60	15	0	0	15	1,497.60	15	0	0	15	1,497.60	60	99.84	5,990.40	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																										
143	53131626-HS-501	HAND SANITIZER	bottle	2	0	0	2	170.16	2	0	0	2	170.16	2	0	0	2	170.16	2	0	0	2	170.16	8	85.08	680.64
<b>PESTICIDES OR PEST REPELLENTS</b>																										
144	10091509-IN-A01	INSECTICIDE	can	36	14	14	64	8,919.04	36	14	14	64	8,919.04	36	14	14	64	8,919.04	36	14	14	64	8,919.04	256	139.36	35,676.16
<b>PRINTED PUBLICATIONS</b>																										
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	4	0	0	4	148.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	37.21	148.84
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b>																										
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T5641), Black	cart	18	0	0	18	4,174.20	16	0	0	16	3,710.40	18	0	0	18	4,174.20	16	0	0	16	3,710.40	68	231.90	15,769.20
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T5642), Cyan	cart	16	0	0	16	3,875.20	14	0	0	14	3,390.80	16	0	0	16	3,875.20	14	0	0	14	3,390.80	60	242.20	14,532.00
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T5643), Magenta	cart	16	0	0	16	3,875.20	14	0	0	14	3,390.80	16	0	0	16	3,875.20	14	0	0	14	3,390.80	60	242.20	14,532.00
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T5644), Yellow	cart	16	0	0	16	3,875.20	14	0	0	14	3,390.80	16	0	0	16	3,875.20	14	0	0	14	3,390.80	60	242.20	14,532.00
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
23	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
24	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
25	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
27	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
28	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
29	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
30	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
32	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
33	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
36	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
39	44103105-IX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015532, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
47	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,438.28	0.00
56	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	0.00
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,598.40	0.00
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	0.00
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	0.00
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT		
84	#1103103-HP-M63 TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00		
85	#1103103-HP-B34 TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00		
86	#1103103-HP-B48 TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00		
<b>SOFTWARE</b>																											
1	43231513-SFT-001 Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
2	43231602-SFT-002 Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
3	43232004-SFT-003 Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
4	43232107-SFT-004 Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
5	43232202-SFT-005 Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
6	43232304-SFT-006 Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
7	43232402-SFT-007 Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
8	43232505-SFT-008 Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
9	43232603-SFT-009 Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
10	43233501-SFT-016 Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
11	43232701-SFT-010 Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
12	43232802-SFT-011 Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
13	43232905-SFT-012 Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
14	43233004-SFT-013 Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
15	43233205-SFT-014 Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
16	43233405-SFT-015 Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																											
1	80141505-TS-001 BALLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
2	80141505-TS-002 MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
3	80141505-TS-003 LAMINATING FILM	pack	4	0	0	4	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,500.00	6,000.00		
4	80141505-TS-004 STICKER PAPER	pack	38	0	0	38	2,850.00	31	0	0	31	2,325.00	33	0	0	33	2,475.00	30	0	0	30	2,250.00	132	75.00	9,900.00		
5	80141505-TS-005 DOUBLE SIDED TAPE	roll	33	0	0	33	1,320.00	30	0	0	30	1,200.00	32	0	0	32	1,280.00	30	0	0	30	1,200.00	125	40.00	5,000.00		
6	80141505-TS-006 PHOTO PAPER	pack	16	0	0	16	2,400.00	15	0	0	15	2,250.00	15	0	0	15	2,250.00	15	0	0	15	2,250.00	61	150.00	9,150.00		
7	80141505-TS-007 BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
8	80141505-TS-008 CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
9	80141505-TS-009 CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
10	80141505-TS-010 UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
11	80141505-TS-011 AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
12	80141505-TS-012 SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
13	80141505-TS-013 WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
14	80141505-TS-014 MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
15	80141505-TS-015 MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
16	80141505-TS-016 DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
17	80141505-TS-017 PLASTIC FASTENER	box	24	2	2	28	1,960.00	23	2	2	27	1,890.00	23	2	2	27	1,890.00	23	2	2	27	1,890.00	109	70.00	7,630.00		
18	80141505-TS-018 STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
19	80141505-TS-019 VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
20	80141505-TS-020 EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
21	80141505-TS-021 PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
22	80141505-TS-022 COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
23	80141505-TS-023 BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
24	80141505-TS-024 PUSH PIN	pack	15	0	0	15	900.00	15	0	0	15	900.00	15	0	0	15	900.00	15	0	0	15	900.00	60	60.00	3,600.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	26	0	0	26	3,120.00	20	0	0	20	2,400.00	26	0	0	26	3,120.00	20	0	0	20	2,400.00	92	120.00	11,040.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	7	0	0	7	4,900.00	2	0	0	2	1,400.00	4	0	0	4	2,800.00	2	0	0	2	1,400.00	15	700.00	10,500.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

<b>A. TOTAL</b>		P	1,230,758.37
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>		P	123,075.84

4.





APP-CSE 2025 FORM - Other Items  
**ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items**

AGENCY CODE/LIACS: 35034003603  
 AGENCY NAME: FLORIDEL WATER DISTRICT  
 ORGANIZATION TYPE: Government Owned and/or Controlled Corp. (GOCC)  
 REGION: III  
 ADDRESS: A.C. REYES ST., POBLACION, FLORIDEL, BULACAN

CONTACT PERSON: ELIAS G. VINTA  
 DESIGNATION: PROCUREMENT ASSISTANT B  
 EMAIL: plawd87@yahoo.com  
 CONTACT NUMBER: 0960-310-4783

**INTRODUCTION:** This form shall be utilized by government agencies for items that are not available in the PS-DBM catalog; but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

**REMEMINDERS:**

- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is other than the prescribed format which can be downloaded in the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)).
- All information must be provided accurately.
- To fill-out, find the item in the 'List of Items - 1' tab of this file then type the desired product. In the search bar (working only for Microsoft Excel 2013 or higher), copy the description, right click then PASTE AS VALUES in the dedicated column of the form 'Item Description'. You may also use the 'List of Items - 2' then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the 'Specification' column provided beside the item description. The first one hundred (100) rows are designated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: (<https://forms.gle/6y8t8L8L6d8d7>)
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0952-8255199 (Globe), or email [apps.helpdesk@ps-philgeps.gov.ph](mailto:apps.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024.

No.	UNSPSC	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year				
					Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct
<b>OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																							
1	44121904	Ink refills	INK CARTRIDGE, EPSON (001) BLACK	cart	5		5	3,500.00		5		5	3,500.00		5	1,500.00		5	3,500.00	20	700.00	14,000.00	
1	44121904	Ink refills	INK CARTRIDGE, EPSON (001), CYAN	cart	5		5	2,500.00		5		5	2,500.00		5	2,500.00		5	2,500.00	20	500.00	10,000.00	
1	44121904	Ink refills	INK CARTRIDGE, EPSON (001), MAGENTA	cart	5		5	2,500.00		5		5	2,500.00		5	2,500.00		5	2,500.00	20	500.00	10,000.00	
1	44121904	Ink refills	INK CARTRIDGE, EPSON (001), YELLOW	cart	5		5	2,500.00		5		5	2,500.00		5	2,500.00		5	2,500.00	20	500.00	10,000.00	
1	44121904	Ink refills	INK CARTRIDGE, EPSON (003), Black	cart	37		37	22,200.00		37		37	22,200.00		37	22,200.00		37	22,200.00	148	600.00	88,800.00	
1	44121904	Ink refills	INK CARTRIDGE, EPSON (003), Cyan	cart	16		16	9,600.00		16		16	9,600.00		16	9,600.00		16	9,600.00	64	600.00	38,400.00	
1	44121904	Ink refills	INK CARTRIDGE, EPSON (003), Yellow	cart	16		16	9,600.00		16		16	9,600.00		16	9,600.00		16	9,600.00	64	600.00	38,400.00	
1	44121904	Ink refills	INK CARTRIDGE, EPSON (003), Magenta	cart	16		16	9,600.00		16		16	9,600.00		16	9,600.00		16	9,600.00	64	600.00	38,400.00	
1	44121904	Ink refills	INK CARTRIDGE, EPSON (004), Black	cart	3		3	1,200.00		3		3	1,200.00		3	1,200.00		3	1,200.00	12	400.00	4,800.00	
1	44121904	Ink refills	INK CARTRIDGE, EPSON (004), Yellow	cart	2		2	800.00		2		2	800.00		2	800.00		2	800.00	8	400.00	3,200.00	
1	44121904	Ink refills	INK CARTRIDGE, EPSON (004), Magenta	cart	2		2	800.00		2		2	800.00		2	800.00		2	800.00	8	400.00	3,200.00	
1	44121904	Ink refills	INK CARTRIDGE, EPSON (004), Cyan	cart	2		2	800.00		2		2	800.00		2	800.00		2	800.00	8	400.00	3,200.00	
1	14111610	construction paper	Colored Paper, A4, Yellow, 80GSM	ream	1		1	400.00		0		0	0.00		0	0.00		0	0.00	1	400.00	400.00	
1	-	arrow sticky notes	arrow sticky notes with "SIGN HERE" print	pack	6		6	240.00		6		6	240.00		6	240.00		6	240.00	24	40.00	960.00	
1	44121704	Ball point pens	Retractable ball pen - Black	bundle	6		6	3,000.00		6		6	3,000.00		6	3,000.00		6	3,000.00	24	500.00	12,000.00	
1	44121704	Ball point pens	Retractable ball pen - Blue	bundle	6		6	3,000.00		6		6	3,000.00		6	3,000.00		6	3,000.00	24	500.00	12,000.00	
1	44121704	Ball point pens	Retractable ball pen - Red	bundle	3		3	1,500.00		3		3	1,500.00		3	1,500.00		3	1,500.00	12	500.00	6,000.00	
1	31201500	Tape	Double Sided Foam Tape, 24mm	roll	20		20	1,600.00		20		20	1,600.00		20	1,600.00		20	1,600.00	80	80.00	6,400.00	
1	31201500	Tape	Duct Tape 48mm	roll	15		15	1,200.00		15		15	1,200.00		15	1,200.00		15	1,200.00	60	100.00	6,000.00	
1	44122030	Card pockets	Card Case, Plastic, A4	piece	20		20	2,000.00		0		0	0.00		25	1,000.00		25	1,000.00	75	45.00	3,375.00	
1	44122030	Card pockets	Card Case, Plastic, Legal	piece	50		50	2,250.00		0		0	0.00		25	1,125.00		0	0.00	75	45.00	3,375.00	
1	44122012	Clipboards	CLIPBOARD W/ COVER, A4 self hanger	piece	20		20	3,200.00		20		20	3,200.00		0	0.00		0	0.00	40	160.00	6,400.00	
1	44122012	Clipboards	CLIPBOARD W/ COVER, legal self hanger	piece	20		20	3,600.00		20		20	3,600.00		0	0.00		0	0.00	40	180.00	7,200.00	
1	44121904	Ink Refills	Epson 008 Black	cart	3		3	1,200.00		3		3	1,200.00		2	1,000.00		0	0.00	8	300.00	4,000.00	
1	44121904	Ink Refills	Epson 008 Cyan	cart	3		3	1,200.00		3		3	1,200.00		2	1,000.00		0	0.00	8	300.00	4,000.00	
1	44121904	Ink Refills	Epson 008 Magenta	cart	3		3	1,200.00		3		3	1,200.00		2	1,000.00		0	0.00	8	300.00	4,000.00	
1	44121904	Ink Refills	Epson 008 Yellow	cart	3		3	1,200.00		3		3	1,200.00		2	1,000.00		0	0.00	8	300.00	4,000.00	
1	40191601	Fire Extinguishers	portable P201C	piece	8		8	36,000.00		0		0	0.00		0	0.00		1	1	1	3	21,000.00	77,000.00
1	44103112	Printer Ribbon	RIBBON CARTRIDGE LQ 310	cart	12		12	4,800.00		12		12	4,800.00		12	4,800.00		12	4,800.00	48	400.00	19,200.00	
1	44103112	Printer Ribbon	RIBBON CARTRIDGE LX 310	cart	6		6	2,400.00		6		6	2,400.00		6	2,400.00		6	2,400.00	24	400.00	9,600.00	
1	45121706	Photo cutters or trimmers	Paper Cutter	piece	1		1	400.00		1		1	400.00		1	400.00		1	400.00	4	400.00	1,600.00	
1	44122012	Clipboards	CLIP BOARD A5 SIZE	piece	4		4	240.00		4		4	240.00		4	240.00		4	240.00	16	60.00	960.00	
1	44103001	Lamination film	Laminating Film 75mmx110mm	boxes	15		15	5,250.00		15		15	5,250.00		15	5,250.00		15	5,250.00	60	350.00	21,000.00	
1	-	-	-				0	0.00				0	0.00			0		0	0.00	0	0.00	0.00	
1	-	-	-				0	0.00				0	0.00			0		0	0.00	0	0.00	0.00	
1	-	-	-				0	0.00				0	0.00			0		0	0.00	0	0.00	0.00	
1	-	-	-				0	0.00				0	0.00			0		0	0.00	0	0.00	0.00	
1	-	-	-				0	0.00				0	0.00			0		0	0.00	0	0.00	0.00	
1	-	-	-				0	0.00				0	0.00			0		0	0.00	0	0.00	0.00	
1	-	-	-				0	0.00				0	0.00			0		0	0.00	0	0.00	0.00	
1	-	-	-				0	0.00				0	0.00			0		0	0.00	0	0.00	0.00	
1	-	-	-				0	0.00				0	0.00			0		0	0.00	0	0.00	0.00	
1	-	-	-				0	0.00				0	0.00			0		0	0.00	0	0.00	0.00	
1	-	-	-				0	0.00				0	0.00			0		0	0.00	0	0.00	0.00	
1	-	-	-				0	0.00				0	0.00			0		0	0.00	0	0.00	0.00	
1	-	-	-				0	0.00				0	0.00			0		0	0.00	0	0.00	0.00	

No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or finishes)</i>	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
					Jan	Feb	Mar	Q1	or amount	April	May	June	Q2	or amount	July	Aug	Sept	Q3	or amount	Oct	Nov	Dec	Q4	or amount							
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																															
45	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
47	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
48	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
49	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
50	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
51	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
52	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
53	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
54	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
55	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
56	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
57	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
58	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
59	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
60	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
61	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
62	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
63	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
64	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
65	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
66	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
67	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
68	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
69	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
70	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
71	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
72	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
73	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
74	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
75	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
76	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
77	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
78	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
79	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
80	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
81	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
82	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
83	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
84	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
85	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
86	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
87	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
88	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
89	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
90	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
91	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
92	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
93	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
94	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
95	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
96	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
97	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
98	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
99	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		
100	-								0	0.00					0	0.00									0	0.00	0	0.00	0.00		

4.

