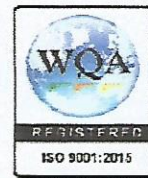




# PLARIDEL WATER DISTRICT

A.C. Reyes St., Poblacion, Plaridel, Bulacan 3004  
Tel. Nos. (044) 795-0102 / 795-1613; Fax No. (044) 760-0229  
Email Address: plaridel\_water\_district1987@yahoo.com  
Website: plaridelwaterdistrict.ph



## POSTING CERTIFICATION

This is to certify that the Plaridel Water District has posted its Supplemental Annual Procurement Plan #05 CY 2023 on its agency website and can be accessible through this link: <http://plaridelwaterdistrict.ph/index.php/human-resource/supplemental>

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 28 of February, 2023.

  
**Alberto A. Mendoza**

Head, Bids and Awards Committee Secretariat


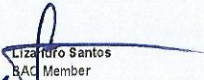

PLARIDEL WATER DISTRICT SUPPLEMENTAL ANNUAL PROCUREMENT PLAN #05 (Non-CSE) for 2023

Date: 2/21/2023

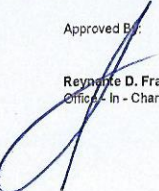
Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of B/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Repair & Maintenance - Office Equipment												
AD 50213050 / 821	Part of Cleaning of Ceiling Suspended Aircon	50213050 / 821	ADMIN	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	February , August	N/A	February , August	February , August	Regular Agency Fund (01000000)	11,250.00	11,250.00		
AD 50213050 / 821	Cleaning of Floor Mounted Aircon	50213050 / 821	ADMIN	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	February , August	N/A	February , August	February , August	Regular Agency Fund (01000000)	3,750.00	3,750.00		
<b>TOTAL BUDGET</b>										<b>15,000.00</b>			

Prepared By:  
  
 Alberto A. Mendoza  
 BAC Head Secretariat

Check and Verified By:  
  
 Marifaye H. Ersando  
 BAC Chairperson  
  
 Charissa A. Felicitas  
 BAC Vice Chairperson  
  
 Ron Andrew A. Rivero  
 BAC Member  
  
 Dan Angelo L. Madariaga  
 BAC Member

  
 Elmer C. Marcelo  
 BAC Member  
  
 Liza Luro Santos  
 BAC Member  
  
 Justin Michael B. Berango  
 BAC Member

Review and Recommended By:  
  
 Melina Marie P. Dela Cruz  
 Corporate Budget Assistant

Approved By:  
  
 Reynante D. Francisco  
 Office in - Charge





<b>MEMO FOR THE GENERAL MANAGER</b>		FILE/REF NO. 2023-01
FROM	ADMINISTRATIVE DIVISION	DATE 17 February 2023
SUBJECT	APPROVAL FOR THE REALIGNMENT OF BUDGET FOR THE CLEANING OF NEW FLOOR MOUNTED AIRCON	

**BACKGROUND**


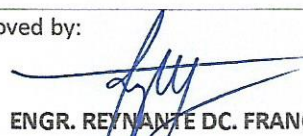
The General Services Section conducts cleaning of airconditioning unit twice a year (February & August). Cleaning of the AC units is very important to ensure that the AC units will work properly and efficiently all the time.

**JUSTIFICATION**

PLAWD has three (3) ceiling suspended airconditioning units and one (1) newly acquired floor mounted aircon installed at PACD of Commercial Division. The General Service Section recommends the budget re-alignment of ₱3,750.00 from the account of 50213050/821 Repair and Maintenance of Office Equipment - Cleaning of Ceiling Suspended Aircon to fund the cleaning of the newly acquired floor mounted aircon for the months of February and August 2023.

**RECOMMENDATIONS**

Therefore, it is recommended that the Officer-In-Charge approved the re-alignment of ₱3,750.00 from the account of 50213050/821 Repair and Maintenance of Office Equipment - Cleaning of Ceiling Suspended Aircon to the same account for Cleaning of 1 unit Floor Mounted Aircon.

Recommending Approval:  JUSTIN MICHAEL B. BERANGO Manager, Administrative Division	Approved by:  ENGR. REYNANTE DC. FRANCISCO Officer-in-charge	Date Approved: 2.17.23
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CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	ID Lace Lanyard - HR	150 pcs.	22,500.00	SVP	22,500.00											
	PVC ID Print out - HR	150 pcs.	15,000.00	SVP	15,000.00											
	Humidifier Air Freshener (per division) - GS	6 pcs	12,000.00	shopping	12,000.00											
	Humidifier Oil - GS	24 liters	12,000.00	shopping	12,000.00											
	Disinfectant Fog Machine Gun (for vehicle) - GS	1 pc	2,000.00	shopping	2,000.00											
	Fogging Solution Disinfectant - GS	12 gallons	18,000.00	shopping	4,500.00				4,500.00			4,500.00			4,500.00	
50299020 / 781	Printing and Binding		30,000.00													
	Purchase Order(PO) - Procurement	15 reams	30,000.00	SVP							30,000.00					
50213050/ 823	REPAIRS AND MAINTENANCE - IT EQUIPMENT AND SOFTWARE		280,000.00													
	Biometrics Finger Scanner - HR	5 pcs.	25,000.00	SVP	5,000.00		5,000.00		5,000.00			5,000.00		5,000.00		
	Computers and Laptop - HR	4 pcs.	40,000.00	SVP	20,000.00							20,000.00				
	Printers - HR	3 pcs.	15,000.00	SVP	5,000.00			5,000.00				5,000.00				
	Computers	8 units	80,000.00	SVP												when the need arises
	Laptop	2 units	30,000.00	SVP												when the need arises
	Printers	9 units	90,000.00	SVP												when the need arises
50213040/811	Repair and Maintenance - Bldgs & Other Structures		100,000.00	SVP												when the need arises
50213070/822	Repair and Maintenance - Furniture and Fixtures		50,000.00	SVP												when the need arises
50213050/821	Repairs & Maint. - Office Equipment		423,000.00													
	Cleaning of Window Type Aircon	3 units	6,000.00	SVP			3,000.00						3,000.00			
	Cleaning of Split Type Aircon	8 units	32,000.00	SVP			16,000.00						16,000.00			
	Cleaning of Ceiling Suspended Aircon	3 units	15,000.00	SVP			7,500.00						7,500.00			
	Repair and Maintenance of Window Type Aircon	3 units	30,000.00	SVP												when the need arises
	Repair and Maintenance of Split Type Aircon	8 units	80,000.00	SVP												when the need arises
	Repair and Maintenance of Ceiling Suspended Aircon	3 units	60,000.00	SVP												when the need arises
	Repair and Maintenance of CCTV	29 units	200,000.00	SVP												when the need arises
50213060/841	Repair and Maintenance - Motor Vehicles		750,000.00													
	Motorcycles	22 units	220,000.00	SVP												when the need arises
	Tricycles	12 units	120,000.00	SVP												when the need arises
	4-Wheels	5 units	410,000.00	SVP												when the need arises
50203090/761	Fuel, Oil and Lubricants Expenses		290,000.00													
	Administrative Vehicles	4 units	290,000.00	Direct Contracting	24,166.67	20,833.33	20,833.33	20,833.33	20,833.33	20,833.33	20,833.33	20,833.33	20,833.33	20,833.33	20,833.33	20,833.33
50204020/767	Water and Electricity		900,000.00													
	Electricity - PLAWD Office		780,000.00	Direct Contracting	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00
	Electricity - PLAWD Extension Office		120,000.00	Direct Contracting	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
50205010/771	Postage and Courier Services		10,000.00													
	Postage and Courier Services		10,000.00	Direct Contracting	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67
50205020/772	Telephone Expenses - Landline		50,000.00	Direct Contracting	12,600.00	12,600.00	12,600.00	12,600.00	12,600.00	12,600.00	12,600.00	12,600.00	12,600.00	12,600.00	12,600.00	12,600.00
50205020/773	Telephone Expenses - Mobile		151,200.00	Direct Contracting	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
50204030/774	Internet Expenses		160,000.00	Direct Contracting	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00

*Adriana* *Agustin* *Luis*

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