



# PLARIDEL WATER DISTRICT

A.C. Reyes St., Poblacion, Plaridel, Bulacan 3004  
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## POSTING CERTIFICATION

This is to certify that the Plaridel Water District has posted its Supplemental Annual Procurement Plan # 6 CY 2022 on its agency website and can be accessible through this link:  
<http://plaridelwaterdistrict.ph/index.php/human-resource/supplemental>

This certification is being issued in compliance with GPPB Circular No. 02-2020, this  
19th of May, 2022.

**Jim Benzon R. Talavera**

Head, Bids and Awards Committee Secretariat

PLARDEL WATER DISTRICT Supplemental Annual Procurement Plan #06 FY 2022

Date: 5/13/2022

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity	Adjudication/ Issuance of Bids	Submission/ Opening of Bids	Date of Award	Contract Signing	Source of Funds		Estimated Budget (PAP)			Remarks (Brief description on Project)		
										Total	MOOE	CO	Total	MOOE		CO	
50299990/894	Team Building and Planning Session	Admin	NO	NP-53.9 - Small Value Procurement	May	May	N/A	May	May	Corporate Budget	150,000.00	150,000.00		Realignment of the budget for the Yearly Sporfes.			
<b>TOTAL BUDGET:</b>														<b>150,000.00</b>			

Prepared By:

Jim Benzon R. Tavera  
 BAC Head Secretariat

Check and Verified By:

Maribye H. Erasando  
 BAC Chairperson

Charlie A. Felicias  
 BAC Vice Chairperson

Ron Andriw A. Rivero  
 BAC Member

Benito A. Asedoza  
 BAC Member

Review and Recommended By:

Alberto A. Mendoza  
 BAC Member

Daniel Cravador  
 BAC Member

Judy A. Matarin  
 Corporate Budget Officer C

Mario G. Macatangay  
 Interim General Manager

Approved By:

National Andres S. Bernabe Jr.  
 Head of Procuring Entity



# MEMO FOR THE GENERAL MANAGER

FILE/REF NO.  
2022-05

FROM ADMINISTRATIVE DIVISION

DATE  
18 April 2022

SUBJECT  
REALIGNMENT OF THE BUDGET FOR THE YEARLY SPORTFEST

## BACKGROUND

Plaridel Water District (PLAWD) employees intend to hold their Team Building activity on May 28, 2022 (Saturday). PLAWD's Annual Procurement Plan has an allocated budget of PhP100,000.00 for Team Building and Planning Session.

## JUSTIFICATION


The said amount, however, is not sufficient to cover the expenses for the team building activity. Pegged at 109 participants, the expenses will include Day Tour Package (PhP1,200.00 net per person inclusive of venue, 4 games, facilitator, game materials, use of swimming pool, basic sound system for games, use of space for outdoor activities, lunch, physical arrangement, free welcome banner, free parking area) is estimated to cost PhP146,496.00.

Consequently, there is a need to realign the PhP50,000.00 budget intended for the Yearly Sportfest to augment the PhP100,000.00 for Team Building and Planning Session.

## RECOMMENDATION

It is therefore recommended to realign the PhP50,000.00 budget intended for the Yearly Sportfest to augment the PhP100,000.00 for Team Building and Planning Session.

Recommending Approval:

  
JUSTIN MICHAEL B. BERANGO  
Manager, Administrative Division

Approved by:

  
ENGR. MARIO G. MACATANGAY  
Interim General Manager

Date Approved:



**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022**

**END-USER/UNIT : Administrative Division  
Charged to CORPORATE OPERATING BUDGET  
Projects, Programs and Activities (PAPs)**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES																	
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec						
50204020/761	Office Electricity and Water		600,000.00		50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	
50209040/778	Electricity - PLAND Office		120,000.00		10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	
50210020/892	Electricity - PLAND Extension Office		128,000.00		10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	
50211020/893	Membership Dues & Contribution to Organizations		50,000.00		120,000.00																	
50215010/891	Fidelity Bond Premiums		500,000.00		4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	4,166.67	
50215010/893	Insurance Expenses		500,000.00		500,000.00																	
50215010/891	Taxes, Duties and Licenses		1,977,745.23		1,977,745.23																	
50207120/723	Longevity Pay		113,500.00																			
50209020/722	Telephone Expenses - Landline	for four(4) employees with 30 and 25 years in service	80,000.00		5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	
50209020/722	Telephone Expenses - Mobile		95,000.00		7,916.67	7,916.67	7,916.67	7,916.67	7,916.67	7,916.67	7,916.67	7,916.67	7,916.67	7,916.67	7,916.67	7,916.67	7,916.67	7,916.67	7,916.67	7,916.67	7,916.67	
50209030/724	Internet Expenses		130,000.00		10,833.33	10,833.33	10,833.33	10,833.33	10,833.33	10,833.33	10,833.33	10,833.33	10,833.33	10,833.33	10,833.33	10,833.33	10,833.33	10,833.33	10,833.33	10,833.33	10,833.33	
50211010/791	Legal Services		246,000.00		20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	
50211020/792	Auditing Services		400,000.00		400,000.00																	
50211020/799	Consultancy		100,000.00		100,000.00																	
50211020/797	Security Services		2,600,000.00		216,666.67	216,666.67	216,666.67	216,666.67	216,666.67	216,666.67	216,666.67	216,666.67	216,666.67	216,666.67	216,666.67	216,666.67	216,666.67	216,666.67	216,666.67	216,666.67	216,666.67	
50209020/788	Representation Expenses		72,000.00		6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	
50209020/773	a. Board Meetings		40,000.00		3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	
50209020/773	b. Staff Meeting		40,000.00		3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	
50209030/774	c. Other Presentation		140,000.00		11,666.67	11,666.67	11,666.67	11,666.67	11,666.67	11,666.67	11,666.67	11,666.67	11,666.67	11,666.67	11,666.67	11,666.67	11,666.67	11,666.67	11,666.67	11,666.67	11,666.67	
50209040/804	Other Maintenance and Operating Expenses		50,000.00		50,000.00																	
	CSC Month Celebration		50,000.00		50,000.00																	
	Anniversary Celebration		100,000.00		100,000.00																	
	National Disaster Risk Reduction & Mgt Council(NDRMC)		100,000.00		100,000.00																	
	Team Building and Planning Session		100,000.00		100,000.00																	
	Christmas Party		2,500,000.00		208,333.33	208,333.33	208,333.33	208,333.33	208,333.33	208,333.33	208,333.33	208,333.33	208,333.33	208,333.33	208,333.33	208,333.33	208,333.33	208,333.33	208,333.33	208,333.33	208,333.33	
	Other Miscellaneous		1,410,642.32		8,885,833.02																	
	GAD		50,000.00																			
	Twenty Spentcase		50,000.00																			
	Loan Equity																					
	ADB Projects		16,722,358.00																			
50301030/878	Interest Expense		1,570,000.00																			
50210030/892	Extraordinary and Miscellaneous Expenses		137,000.00																			
50209010/751	Traveling Expenses-Local		350,000.00																			
50202010/723	Traveling Expenses		428,500.00																			
60209000/783	Rent Expenses		128,000.00		10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	

TOTAL BUDGET 31,027,945.55

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP  
Prepared by:

Melina Marie P. Dela Cruz  
Corporate Budget Assistant  
Judy Ann DR. Manuel  
Corporate Budget Officer C

Noted by:

CECILIA L. PASAGUT  
Division Manager B - Administrative and Finance

