

PLARIDEL WATER DISTRICT

A.C. Reyes St., Poblacion, Plandel, Bulacan 3004
Tel. Nos. (044) 795-0102 / 795-1613; Fax No. (044) 760-0229
Fmail Address: plandel water district1987@yahoo.com
Website: plandelwaterdistrict.ph



POSTING CERTIFICATION

This is to certify that the Plaridel Water District has posted its Supplemental Annual Procurement Plan # 15 CY 2022 on its agency website and can be accessible through this link: http://plaridelwaterdistrict.ph/index.php/human-resource/supplemental

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 03 of August, 2022.

Jim Benzon R. Talavera

Head, Bids and Awards Committee Secretariat

	Sched	ule for Each Pr	ocurement A	ctivity		Estim	ated Budget (Ph						
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Made of Procurement	Advertisement /Posting of IB/REI	Submission/	Notice of	Contract Signing	Source of Funds	Total	MOOE	со	Remarks (brief description of Project)
50205020/773	TELEPHONE EXPENSES - MOBILE												Request to receive monthly
	Telephone Expenses - Mobile	Commercial	NO	Direct Contracting	N/A	N/A	Aug-Dec.	Aug-Dec.		30,000.00	30,000.00 30,000.00		load allowance

ABSENT

Daniel Gravador **BAC Member**

Jim Benzon R. Talavera BAC Head Secretariat

Check and Verified By:

Marifaye H. Ersando BAC Chairperson

ABSENT Charlie A. Felicitas BAC Vice Chairperson

Ron Andrew A. Rivero BAC Member

Justin Michael B. Berango BAC Member

Review and Recommended By:

Judy Ann D.R Manuel Corporate Budget Officer C

Approved By:

Mario C. Macatangay Interim General Manager



SUPPLEMENTAL PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2022

END-USER/UNIT: Commercial Division
Charged to Corporate Funds

² rojects, Programs a	nd Activities (PAPs)	QUANTITY/	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES												
CODE	GENERAL DESCRIPTION	SIZE			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	De	
	TELEPHONE EXPENSES - MOBILE Telephone Expenses - Mobile		30,000.00	DIRECT CONTRACTING								6,000.00	6,000.00	6,000.00	6,000.00	6,00	
OTAL BUDGET:			P30,000.00									and the second s					

P30,000.00

NOTE: Technical Specifications for each Item / Project being proposed shall be submitted as part of the PPMP

Prepared By:

Customer Service Assistant B

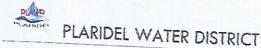
TOTAL ESTIMATED BUDGET:

Checked and Verified by:

Division Manager

Approved by

Engr. Mario G. Maoatangay Interim General Manager



MEMO FOR THE GENERAL MANAGER

FILE/REF NO.

FROM

COMMERCIAL DIVISION

THE COMMERCIAL DIVISION.

DATE

SUBJECT

07 July 2022 REQUEST TO RECEIVE MONTHLY LOAD ALLOWANCE OF ₱300.00 FOR PERMANENT EMPLOYEES OF

BACKGROUND

As a public service agency, PLAWD extends its service to its concessionaires through works such as Installation of New Service Connection, Meter Reading, Reconnection of Disconnected accounts, and Disconnection of

JUSTIFICATION

- New Service Connection & Reconnection Team: requires continuous connection with the office and concessionaires during field work and/or as it may be needed;
- Disconnection Team: requires contact with the office or the customer service to ensure the status of an account, whether the bill/arrears have been paid already or not, before disconnecting the service;
- Meter Readers: sim cards can be inserted on the smart phone meter reading devices. With such feature, it is now possible to send billing notices (real time, during reading) and announcements to concessionaires' cellphone numbers. Sending billing information to concessionaires' phone will reduce, if not, completely stop complaints about not receiving billing notices and announcements.

The remaining budget for the Advertisement included in the APP CY 2022 of ₱40,000.00 from which ₱30,000.00 will be realigned to the proposed load allowance.

RECOMMENDATION

As such, the Commercial Division would like to request for the following personnel to receive a monthly load allowance of ₱300.00 each effective August 01, 2022:

Employee Name	Section
Richard Catuiza	Disconnection
2. Edgardo N. De Leon	Post Inspector (New Connection)
3. Lizandro Santos	Customer Accounts Section
4. Christopher Collantes	Reconnection
5. Marifaye H. Ersando	Division Manager
6. Arnel Santos	Meter Reader
7. Christopher Dela Cruz	Meter Reader
8. Rosauro Clavel	Meter Reader
9. Manuel Boy Tengco	Meter Reader
10. Harold Fabian	Meter Reader
11. Primitivo Osorio	New Connection/Reconnection

Recommending Approval:

H. ERSANDO Manager, Commercial Division Approved by:

Date Approved:

Interim General Manager

08 July 2022

CODE	GENERAL DESCRIPTION	QUANTITY/	ESTIMATED	Mode of	SCHEDULE/MILESTONE OF ACTIVITIES												
		SIZE	BUDGET	Procurement	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct			
50203010/755	Office Supplies Expenses		36.000.00				er to the state of the total and the same						-				
	Printer Ink Black	36	18,000.00	Proportion Annual Charles Interest Services Services Services	5 787 00 1	America and an american and a second			-		E 7,000 30	and distributed in the control of th		parties a copy of extended extending the			
	Printer Ink Blue	12	6,000.00	Processor and the second secon	3,000.00		-	 					Control of the second of the s				
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	Printer Ink Magenta	12	6,406.06	SHCPRIMO	1,000.20			-			3,000.00	Control of the Contro	entropy (1000) objects on the colorada (1000) objects of the				
50299020/781	PRINTING AND BINDING	-	134,000.00	and the same of the same state of the same		e de la companya de l											
	Thermal Faper	4,000 toils	96,000.00	SVF		and the second s		46.303.00									
	Disconnection Notice: Order	30,000 pcs	38,000-00	SVP		Handson, and an anti-		39 000 20									
50213050/823	REPAIRS AND MAITENANCE - IT EQUIPMENT &	e e nominate son en exercipio prator que que promede a	195,000.00									**************************************					
	Maintenance/Check up of Computers and Printers	15 sets	35,000 00	the section approximation of the section of the sec	American Contract of the Contr	and the control of th	8.750.00			8,750.00		Magyar (Alberta) (Prince Agric) - Agric (Prince Area) (and gree	9,750.00	****			
	Maintenance/Check up of System & Visco Maintenance/Check up of Billing System, Included	5.5615	30,000,00	5.7P			1 500 00			2,900,00			7,500 00				
	Server Server	15 sets	80,000 00	DIRECT CONTRACTING			20,000.00			20.000.00			20,000.00				
	Server New Network Re Cabling for Billing & Collection System / Network Hub 24 Port	1 set	\$2,000.08		25.07ESC						25,000.00						
10606010/241	MOTOR VEHICLES	than and all the said of the said with a second construction of the said.	450,000.00						Y ************************************								
*	Motorcycle for Meter Reading	6 units	450,000,00					490,000.00						0 - 1 p. ph. 40 400 au 9. 0 10 1			
10404130/168	CONSTRUCTION MATERIALS INVENTORY		4,906,476.50	Markines (1971 a.) sa antina antina aspesa (1971 a.).						*****							
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	NEW CONNECTION MATERIALS		625,432.50	SHOAPMAD	156.258.13			156,358 13			156 298 17			156 359 13			
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	NEW CONNECTION TOOLS, FITTINGS & MATERIALS		356.180 00	SHC#F(No	8 + 0 4 5 30	Secretary our passage and		99.045.00			59,045,00			59 349 00			
	WATER METER		1,128,105 00	509	25,0,76,75	THE THE STATE OF T		782 025 25			282,026.25			282 026 25			
0299010/780	ADVERTISING, PROMOTIONAL & MARKETING		86,000.00		***************************************	The second secon							things got in the books speciments and an exceptional				
	Advertising and Promotional Expense		80,000 00	SHEPTIFE	20.000.00			20,000,00		**************************************	20,000.00		er en grape en la paragio el cum en paga a companio de la capacida.	20,300.003			
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0203090/761	FUEL		200,000 00	DIRECT CONTRACTING	16.666.67	16.656 n?	16.686.67	19.566.67	16 666 t7	16.566.e7	16,666.67	16,666.67	10 506 67	16 566 57			

NOTE. Technical Specifications for each Item. Project being proposed shall be submitted as part of the PPMP.

Prepared By

Lizandijo Santos

TOTAL BUDGET:

Customer Service Assistant B

TOTAL ESTIMATED BUDGET:

Toni R6 MW De Vera Customy' Service Officer A

Ronald Bulaon
New Connection Recommendation Section

Checked and Verified by

7,285,776.50

7,285,776.50

Maritaye H. Ersando

Noted by

ENGR. MARLON F. SOR



PLARIDEL WATER DISTRICT

DATE RIEF 6 July 2022 ENGR. MARIO G. MACATANGAY TO Interim General Manager **ADMINISTRATIVE DIVISION** FROM Recommendation to include in the list of recipients of Load SUBJECT

This is to recommend that the following employees be included in the list of recipients of load allowance -

- (1) Angelo M. Delos Santos Procurement Assistant B
- (2) Benito U. Abedoza IRMO C
- (3) Christopher V. Carasig Driver

As they normally call suppliers, training organizers, CSC, LWUA and other employees in the conduct of their assigned tasks.

Thank you and hoping for your kind consideration.

Recommended by:

Justin Michael B. Berango

Manager, Administrative Division

Approved by:

Engr. Wario S. Macatangay Interim General Manager

ACTION TAKEN: DATE:

BRIEF

OI

ENGR. MARIO G. MACATANGAY

Interim General Manager

DATE: July 05, 2022

FROM: ENGR. REYNANTE D. FRANCISCO

Manager - Engineering and Technical Division

SUBJECT: REQUEST FOR MOBILE TELEPHONE LOAD ALLOWANCE FOR TWO (2) ENGINEERING STAFF

Due to essential activities performed by the following Engineering and Technical Division staff particularly in communication/transacting with suppliers, contractors, concessionaires, other concerned government agencies', PLAWD staff and other concerned private individuals, the provision and use of communication devices, particularly mobile phone or landline is a must. Said staff are using their personal phone and load in the performance of these duties. There are times also that their personal mobile loads are limited to which they need to borrow mobile phones of other PLAWD staff just to perform their tasks. For the efficient performance of their duties, I would like to request for a mobile load for the following Engineering staff to be charged to the Telephone Mobile Load Expenses Account:

- 1. Jojit Pagulayan
- 2. Christine De Guzman

Requested b

ENGR. REYNANZE D. FRANCISCO

Noted by

ENGR. MARIO G. MACATANGAY, Interim General Manager 07/07/2022