

# PLARIDEL WATER DISTRICT

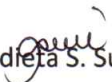
A.C. Reyes St., Poblacion, Plaridel, Bulacan 3004  
Tel. Nos. (044) 795-0102 / 795-1613; Fax No. (044) 760-0229  
Email Address: plaridel\_water\_district1987@yahoo.com  
Website: plaridelwaterdistrict.ph

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## POSTING CERTIFICATION

This is to certify that the Plaridel Water District has posted its Supplemental Annual Procurement Plan/s No/s. 19 its agency website and can be accessible through this link:  
<http://plaridelwaterdistrict.ph/index.php/human-resource/supplemental>.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 06 of December 2021.

  
Rodiefa S. Surio

Head, Bids and Awards Committee Secretariat

Paridel Water District Supplemental Annual Procurement Plan No.19 for FY 2021

Date: 11/12/2021

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)		Remarks (brief description of Project)
					Advertisement/Posting of IBREI	Submission/Opening of Bids	Notice of Award		Contract Signing	Total	
	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	13,897.00		PS DBM
	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	1,836.72		PS DBM
	BATTERY, dry cell, AAA, 2 pieces per blister pack	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	690.55		PS DBM
	STAPLE WIRE, STANDARD, (25/6)	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	2,003.55		PS DBM
	TAPE, PACKAGING, width: 48mm (±1mm)	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	419.37		PS DBM
	TAPE, TRANSPARENT, width: 48mm (±1mm)	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	544.86		PS DBM
	TAPE, TRANSPARENT, width: 48mm (±1mm)	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	499.25		PS DBM
	LIGHT BULB, Light Emitting Diode (LED), 6W	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	4,929.60		PS DBM
	DISINFECTANT SPRAY, aerosol type, 400-550 grams	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	9,285.12		PS DBM
	CORRECTION TAPE, film base type, UL 6m min	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	196.28		PS DBM
	ENVELOPE, DOCUMENTARY, for legal size document	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	5,562.96		PS DBM
	FOLDER, FANCY, for legal size documents	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	2,183.16		PS DBM
	FOLDER, TAGBOARD, for legal size documents	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	11,568.96		PS DBM
	MARKER, FLUORESCENT, 3 assorted colors per set	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	1,913.88		PS DBM
	MARKER, PERMANENT, bullet type, black	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	323.28		PS DBM
	MARKER, PERMANENT, bullet type, blue	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	80.82		PS DBM
	MARKER, PERMANENT, bullet type, red	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	206.54		PS DBM
	CUTTER KNIFE, for general purpose	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	367.73		PS DBM
	INK CART, EPSON C13T664100 (T6641), Black	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	7,488.00		PS DBM
	INK CART, EPSON C13T664200 (T6642), Cyan	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	9,984.00		PS DBM
	FASTENER Plastic	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	2,400.00		PS DBM
	Ribbon Cartridge 5015639/5015634	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	6,000.00		PS DBM
	Retractable ball pen - black	AF	YES	Shopping	4th Quarter	N/A	4th Quarter	Corporate Budget	2,000.00		PS DBM
Total Budget:									84,383.63		
+ 10% Contingency									8,438.36		
TOTAL ESTIMATED BUDGET:									92,821.99		

Prepared by: *Rodrieta S. Surio*

Rodrieta S. Surio  
Bac Secretariat

Checked & Verified by: *Marifaye H. Ersando*

Marifaye H. Ersando  
BAQ Chairperson

Reviewed and Recommended for Approval by: *Judy Ann D. Manuel*

Judy Ann D. Manuel  
Corporate Budget Officer C

Approved by: *Engr. Marich Soriano*

Engr. Marich Soriano  
Interim General Manager

*Charlie A. Felicitas*  
BAC Vice Chairperson

*Ron Andrew Rivero*  
BAC Member

*Daniel C. Gravador*  
BAC Member

*Alberto A. Mendoza*  
BAC Member

*Benito U. Abedoza*  
BAC Member

# SUPPLEMENTAL PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)


END-USER/UNIT: Admin & Finance Division  
 Charged to Corporate Funds  
 Projects, Programs and Activities (PAPs)


CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES																				
					Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec									
	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	100 ✓	13,897.00	shopping																					
	RECORD BOOK, 300 PAGES, size: 214mm x 278mm	26 ✓	1,838.72	shopping																					
	BATTERY, dry cell, AAA, 2 pieces per blister pack	35 ✓	690.55	shopping																					
	STAPLE WIRE, STANDARD, (26/6)	95 ✓	2,003.55	shopping																					
	TAPE, PACKAGING, width: 48mm (±1mm)	21 ✓	419.37	shopping																					
	TAPE, TRANSPARENT, width: 24mm (±1mm)	54 ✓	544.86	shopping																					
	TAPE, TRANSPARENT, width: 48mm (±1mm)	25 ✓	499.25	shopping																					
	LIGHT BULB, Light Emitting Diode (LED), 6W	60 ✓	4,929.60	shopping																					
	DISINFECTANT SPRAY, aerosol type, 400-550 grams	72 ✓	9,285.12	shopping																					
	CORRECTION TAPE, film base type, UL 6m min	14 ✓	196.28	shopping																					
	ENVELOPE, DOCUMENTARY, for legal size document	6 ✓	5,562.96	shopping																					
	FOLDER, FANCY, for legal size documents	7 ✓	2,183.16	shopping																					
	FOLDER, TAGBOARD, for legal size documents	36 ✓	11,568.96	shopping																					
	MARKER, FLUORESCENT, 3 assorted colors per set	41 ✓	1,913.88	shopping																					
	MARKER, PERMANENT, bullet type, black	36 ✓	323.28	shopping																					
	MARKER, PERMANENT, bullet type, blue	9 ✓	80.82	shopping																					
	MARKER, PERMANENT, bullet type, red	23 ✓	206.54	shopping																					
	CUTTER KNIFE, for general purpose	11 ✓	367.73	shopping																					
	INK CART, EPSON C13T64100 (T641), Black	30 ✓	7,488.00	shopping																					
	INK CART, EPSON C13T64200 (T642), Cyan	40 ✓	9,984.00	shopping																					
	FASTENER Plastic	48 ✓	2,400.00	shopping																					
	Ribbon Cartridge SO15639/SO15634	20 ✓	6,000.00	shopping																					
	Retractable ball pen - black	4 ✓	2,000.00	shopping																					
<b>TOTAL BUDGET:</b>			<b>84,383.63</b>																						
<b>+ 10% Contingency</b>			<b>8,438.36</b>																						
<b>TOTAL ESTIMATED BUDGET:</b>			<b>92,821.99</b>																						

**NOTE:** Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared By:

Submitted By:

End - user  
  
**ANGELO M. DELOS SANTOS**  
 Procurement Assistant B  
 Administrative & Finance Division

  
**CECILIA LOPEZ-PASAGUI**  
 Division Manager B  
 Administrative & Finance Division





Republic of the Philippines  
Department of Budget and Management  
**PROCUREMENT SERVICE**

Government Center, Brgy. Maimpis,  
City of San Fernando, Pampanga  
TeleFax: (045) 455-2485



## Price Quotation and Stock Availability Certification

Agency : PLARIDEL WATER DISTRICT

Reference APR No. : **21-04022**

Address :A.C. Reyes St., Poblacion, Plaridel

DATE : October 28 , 2021

No.	Item Code	Item Description	Qty.	UOM	Unit Price	Amount
1	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	50	REAM	137.74	6,887.00
2	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	19	BOOK	105.00	1,995.00
<b>Eight Thousand Eight Hundred Eighty Two Only</b>			<b>TOTAL</b>		<b>Php</b>	<b>8,882.00</b>

Notes: 1. Items herein indicated were based on the submitted APR/s. Hence, **THIS CERTIFICATION IS VALID ONLY** for its corresponding APR which should be attached upon submission to the Procurement Service (PS). Changes to be made(i.e. Items/quantity) should be verified with this office in case of revision thereof.

2. Other requested items not appearing in this certification are either Out-of-Stock and/or Not Available in the PS and the same may be procured by the Agency from other sources in accordance with the provisions under R.A. 9184. Hence, certification of non-availability of requested items shall no longer be issued by this office.

3. Please be informed that the items stated above include freight cost which will be used for the transfer of items from Procurement Service Manila to PS Regional Depot. Price may change without prior notice.

4. It is understood that no procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP) of the Agency concerned (SEC. 7.1 of the RII of R.A. 9184)

5. Notwithstanding the foregoing, stocks shall be served on a "first-come-first-serve" basis.

Prepared By:

Certified by:

**RYAN ALGRAEA STEVEN QUIZON**

**ISABEL C. TAGUINOD**

Signature over Printed Name

Depot Supervisor



<b>PLARIDEL WATER DISTRICT</b> AC REYES ST., POBLACION, PLARIDEL, BULACAN	AGENCY ACCT. CODE:
	<b>AGENCY CONTROL No. APR 2021-010</b>
<b>AGENCY PROCUREMENT REQUEST</b>	PS APR No.

To: **THE PROCUREMENT SERVICE**

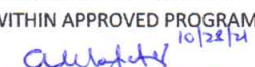
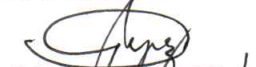

October 28, 2021

**ACTION REQUESTED ON THE ITEMS LISTED BELOW**

- [ / ] Please furnish with us Price Estimate (for office equipment/furniture & supplementary items)  
 [ ] Please purchase for our agency/furniture/supplementary items per you Price Estimate  
 (PS RAD No. \_\_\_\_\_ attached) dated \_\_\_\_\_  
 [ ] Please issue common-use supplies/materials per price list as of \_\_\_\_\_  
 [ ] Please issue Certificate or Price Reasonableness  
 [ ] Please furnish us with your latest/updated Price List  
 [ ] Other (Specify) \_\_\_\_\_

ITEM No.	ITEM	UNIT	QUANTITY	UNIT PRICE	AMOUNT
<b>PAPER MATERIALS AND PRODUCTS</b>					
1	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	32	170.56	5,457.92
2	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams	22	181.42	3,991.24
3	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	50	133.12	6,656.00
4	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams	100	138.97	13,897.00
5	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	26	70.72	1,838.72
6	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	19	101.92	1,936.48
<b>BATTERIES AND CELLS AND ACCESSORIES</b>					
7	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	35	19.73	690.55
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>					
8	STAPLE WIRE, STANDARD, (26/6)	box	95	21.09	2,003.55
9	TAPE, PACKAGING, width: 48mm (±1mm)	roll	21	19.97	419.37
10	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	54	10.09	544.86
11	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	25	19.97	499.25
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>					
12	LIGHT BULB, Light Emitting Diode (LED), 6W	piece	60	82.16	4,929.60
<b>CLEANING EQUIPMENT AND SUPPLIES</b>					
13	BROOM, STICK (TING-TING), usable length: 760mm min	piece	24	18.20	436.80
14	CLEANSER, SCOURING POWDER, 350g min./can	can	52	23.92	1,243.84
15	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	72	128.96	9,285.12
16	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	30	134.68	4,040.40
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>					
17	CORRECTION TAPE, film base type, UL 6m min	piece	14	14.02	196.28
18	ENVELOPE, DOCUMENTARY, for legal size document	box	6	927.16	5,562.96
19	FOLDER, FANCY, for legal size documents	bundle	7	311.88	2,183.16
20	FOLDER, TAGBOARD, for legal size documents	pack	36	321.36	11,568.96
21	MARKER, FLUORESCENT, 3 assorted colors per set	set	41	46.68	1,913.88
22	MARKER, PERMANENT, bullet type, black	piece	36	8.98	323.28
23	MARKER, PERMANENT, bullet type, blue	piece	9	8.98	80.82
24	MARKER, PERMANENT, bullet type, red	piece	23	8.98	206.54
25	CUTTER KNIFE, for general purpose	piece	11	33.43	367.73
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES</b>					
26	INK CART, EPSON C13T664100 (T6641), Black	cart	30	249.60	7,488.00
27	INK CART, EPSON C13T664200 (T6642), Cyan	cart	40	249.60	9,984.00
<b>Common Office Supplies</b>					
28	FASTENER Plastic	box	48	50.00	2,400.00
29	Ribbon Cartridge S015639/S015634	pc	20	300.00	6,000.00
30	Retractable ball pen - black	box	4	500.00	2,000.00
			*****nothing follows*****		
				<b>Total AMOUNT P</b>	<b>98,697.15</b>

**NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME**

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED PROGRAM:  <b>ANGELO M. DELOS SANTOS</b> Procurement Assistant B	FUNDS CERTIFIED AVAILABLE  <b>JUDY ANN DR. MANUEL</b> Corporate Budget Officer	CHECKED AND VERIFIED  <b>CECILIA LOPEZ-PASAGUI</b> Division Manager Admin-Finance	APPROVED:  <b>ENGR. MARLON F. SORIANO</b> Interim General Manager
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[ ] Funds Deposited with PS

[ ] Check No. \_\_\_\_\_  
 Bank \_\_\_\_\_  
 In the amount of \_\_\_\_\_  
 (P. \_\_\_\_\_) enclosed.