

Plaridel Water District Supplemental Annual Procurement Plan No.1 for FY 2021

Date: 2/8/2021

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PSP)			Remarks (brief description of Project)
					Advertisement/Posting of Bids	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CD	
	ALCOHOL Isopropyl 65% 72% aseptical 3.755 liters	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	2,720.00		2,720.00	
	CARBON FLA. DR. black size 216mm x 330mm	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	288.53		288.53	
	NOTE PAD stick on 50mm x 76mm (2" x 4") min	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	559.90		559.90	
	NOTE PAD stick on 76mm x 100mm (3" x 4") min	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	889.20		889.20	
	NOTE PAD stick on 76mm x 76mm (3" x 3") min	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	806.87		806.87	
	PAPER MULTICOPY 80gsm size 210mm x 297mm	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	9,239.98		9,239.98	
	PAPER MULTICOPY 80gsm size 216mm x 330mm	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	5,989.88		5,989.88	
	RECORD BOOK 300 PAGES size 214mm x 278mm min	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	2,869.52		2,869.52	
	PAPER A3 207 x 438 mm Paper 500 sheets	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	1,362.00		1,362.00	
	BATTERY dry cell AAA 2 pieces per blister pack	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	710.28		710.28	
	CLEANER TOILET BOWL AND URINAL 800ml-1000ml cap	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	915.20		915.20	
	DETERGENT POWDER all purpose 1kg	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	112.29		112.29	
	HAND SOAP Liquid 500ml	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	2,574.00		2,574.00	
	TRASHBAG OPP specs black 840mmx1016mm	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	8,715.48		8,715.48	
	ENVELOPE mailing white 70gsm	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	378.20		378.20	
	MARKER FLUORESCENT 3 assorted colors per set	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	980.28		980.28	
	MARKER PERMANENT bullet type black	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	386.14		386.14	
	PENCIL lead w/ eraser wood cases hardness HB	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	103.95		103.95	
	RUBBER BAND 70mm min lay flat stretch (815)	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	1,096.00		1,096.00	
	STAMP PAD FELT pad dimensions 60mm x 100mm min	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	65.60		65.60	
	INK CART EPSON C13T864100 (T6641) Black	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	20,487.20		20,487.20	
	INK CART HP CN852AA (HP704) Black	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	2,198.48		2,198.48	
	INK CART HP CN853AA (HP704) Tri-color	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	1,466.32		1,466.32	
	SIGN PEN BLACK liquid/roll ink 0.5mm needle tip	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	3,564.83		3,564.83	
	FASTENER Plastic	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	750.00		750.00	
	Rechargeable ball pen - red	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	800.00		800.00	
	Cling Wrap 50cm X 500m	Admin & Finance	YES	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Others	500.00		500.00	
TOTAL BUDGET:													
+ 10% Contingency													
TOTAL ESTIMATED BUDGET:													

Prepared by:
Rodrigo S. Lario
BAC Secretariat

Checked & Verified by:
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BAC Chairperson

Albert G. Ramos
BAC Vice Chairperson

Charlie A. Felicitas
BAC Member

Ron Andrew Rivera
BAC Member

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BAC Member

Reviewed and Recommended for Approval by:
Judy Ann L. De Roches
Corporate Budget Officer C

Approved by:
Eduardo F. Soriano
Interim General Manager

RUBBER BAND, 70mm min lay flat length (# 18)	10	1,095.00	shopping	x															
STAMP PAD, FELT, bed dimension: 60mm x 100mm min	2	69.90	shopping	x															
INK CART, EPSON C13T664100 (T6641), Black	82	20,467.20	shopping	x															
INK CART, HP CN692AA, (HP704), Black	6	2,196.48	shopping	x															
INK CART, HP CN693AA, (HP704), Tri-color	4	1,464.32	shopping	x															
SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	103	3,564.83	shopping	x															
FASTENER Plastic	15	750.00	shopping	x															
Retractable ball pen - red	1	500.00	shopping	x															
Cling Wrap 50cm X 500m	10	5000	shopping	x															
			shopping	x															

TOTAL BUDGET:	74,050.10
+ 10% Contingency	7,405.01
TOTAL ESTIMATED BUDGET:	81,455.11

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PMP

Prepared By:

Submitted By:

End - user

Adelante 2/5/2021
ANGELO M. BELOS SANTOS
 Procurement Assistant B
 Administrative & Finance Division

[Signature]
CECILIA LOPEZ-PASAGUI
 Division Manager B
 Administrative & Finance Division



APPROVING THE STREAMLINING OF PROCUREMENT OF THE COMMON-USE SUPPLIES AND EQUIPMENT ITEMS FROM THE DEPARTMENT BUDGET AND MANAGEMENT - PROCUREMENT SERVICE

WHEREAS, Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act," took effect on 26 January 2003, while its 2016 revised Implementing Rules and Regulations (IRR) took effect on 28 October 2016;

WHEREAS, Section 63 of RA No. 9184 and its 2016 revised IRR authorizes the Government Procurement Policy Board (GPPB) to protect national interest in all matters affecting public procurement;

WHEREAS, the Procurement Service (PS) is tasked with the centralized procurement of commonly used Goods for the government in accordance with Letter of Instructions (LOI) No. 755, series of 1978, and Executive Order No. 359, series of 1989;

WHEREAS, Section 4 of the Administrative Order No. 17, s. 2011, requires the procurement of Common-Use Supplies and Equipment (CSE) products from the Department of Budget and Management – PS or its depots;

WHEREAS, Section 52.1(b) of the 2016 revised IRR of RA No. 9184 provides that Procuring Entities may resort to Shopping in case of unavailability of ordinary or regular office supplies and equipment in the PS involving an amount not exceeding the thresholds prescribed in Annex "H" of the same IRR;

WHEREAS, in case the CSEs are not available or not listed in the Electronic Catalogue, the PS issues a Certificate of Non-Availability of Stocks (CNAS) based on the physical unavailability of the supplies and equipment;

WHEREAS, considering the urgent need of the Procuring Entities for CSE items and to facilitate their procurement in case of their unavailability in the PS, the GPPB-Technical Support Office (TSO) recommended to the GPPB to streamline the procurement of said items from other sources by dispensing with the requirement of CNAS and instead require the following:

- a. The item is not available from the PS, as shown on its website; and
- b. Procuring Entities shall keep a record of the proof of unavailability of the CSE as shown in the PS website, such as a printed form of the webpage or a screenshot of the same showing the date and time that it was accessed.

WHEREAS, the GPPB and its TSO consulted with the PS, through its Officer-in-Charge Executive Director, Undersecretary Lloyd Christopher Lao, on the matter and has agreed with the recommendation of the TSO of dispensing with the requirement of CNAS for the procurement of all CSEs;

WHEREAS, after careful review and deliberation, the GPPB resolved to approve the aforementioned recommendation of the GPPB-TSO;

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the **GOVERNMENT PROCUREMENT POLICY BOARD**, by virtue of the powers vested on **US**, by law

and other executive issuances, hereby **RESOLVE**, to confirm, adopt, and approve, as **WE** hereby confirm, adopt, and approve the following:

(1) **ALLOW** Procuring Entities to procure the CSE items from other sources without the need of securing a CNAS, subject to the following:

- a. The item is not available from the PS, as shown on its website; and
- b. Procuring Entities shall keep a record of the proof of unavailability of the CSE as shown in the PS website, such as a printed form of the webpage or a screenshot of the same showing the date and time that it was accessed.

This Resolution shall take effect immediately.

APPROVED this 18th day of September 2020 at Manila, Philippines.